Dear Potential Preceptor,

Thank you for considering becoming a preceptor for a UW-Milwaukee College of Nursing RN-BSN Capstone student. All students enrolled are licensed registered nurses with an Associate Degree (ADN) in nursing. The majority of our students are currently employed as registered nurses. RN Capstone students are in the process of completing their final course in our RN-BSN completion program. **Students must be assigned to a BSN prepared (or higher degree) clinical preceptor who will help to facilitate their learning within the clinical setting.**

**All students are required to have 60 hours of a project based clinical practicum to complete this course.** We encourage our RN-BSN Capstone students to complete their clinical practicum project hours by working on a project that benefits the agency they are working with. A clinical project or quality improvement initiative which improves the outcomes of care in your setting, is ideal for a Capstone clinical practicum.

All RN-BSN Nursing Capstone students will complete clinical compliance documentation prior to working with your agency. If your student is a current employee of your organization, the student may obtain a waiver of this documentation if you have current records in your system. We will also want to confirm that your agency has a current affiliation agreement or letter of agreement with the UW-Milwaukee College of Nursing. If we do not have a current affiliation agreement with your agency, we will contact you to proceed with setting up a letter of agreement to work with the student.

Capstone student clinical hours are flexible and are arranged individually to meet the needs of both the student and the preceptor. You will need to sign a form to verify that you have agreed to work with your assigned student. Your student will also have a faculty member who may contact you with any concerns that arise.

Thank you again for your consideration in precepting an RN-BSN Capstone student. We greatly appreciate your willingness to help us to educate the next generation of professional nurses.

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