ISS Implementation Phase Key Milestones (July 2017 – Apr 2018)

9/15 – Launch ISS Manager Recruitment
9/15 - In Scope / Out of Scope List complete

12/15 - Initial ICT Recommendation Complete

1/15 – Documentation for Redesigned processes complete

12/31 – Key Process Change / Communication Needs identified

2/15 – Training Plan for High Priority processes complete

2/9 – Staffing Plan Complete

2/16 – Out of Scope Transition Plan Complete

2/23 – ISS Transition Plan Complete

3/30 – Staff Training (ISS, Div/Dept) complete

3/30 – Physical Space Preparation complete

3/30 – Relocate ISS Staff to prototype hub

3/16 – Team Building Activities for ISS Prototype staff complete

4/2 – 1st hub (Prototype) Launch

7/20 – Implementation Phase Kick-off

12/15 - Data Gathering & Analysis complete

12/31 – Key Process Change / Communication Needs identified

2/16 – Team Building Activities for ISS Prototype staff complete

4/2 – 1st hub (Prototype) Launch

*** Key Milestones reflect dates when deliverables are due from project teams. Does NOT include timeframe for decision making