University Housing
Residence Life Office
University of Wisconsin
3400 N. Maryland Ave.
Milwaukee, WI 53211-2953
414-229-5712 phone
414-229-4127 fax
www.universityhousing.uwm.edu

Resident Name (print): Room #:
Incident Report #: Resident Contact Phone #:
Current Address: Sanction(s)/Violation(s) you are appealing

**Reason for appealing (Check all that apply)**

__ There was not substantial evidence to support the conclusions reached.

__ A substantial error in due process was made where student did not receive adequate notice of the hearing or standard University and University Housing procedures were not followed.

__ There is new evidence of a substantive nature that came to light after the original behavior meeting.

Please provide substantiating information in response to the items checked above. **It is important to be as specific as possible when filling out this form. Appeals that are not legible will not be reviewed.** (For more space please use the back of this form):

Resident Signature __________________________ Date ____________

**Financial Appeals related to Behavior Sanctions:** Any fees associated with a behavioral sanction are not eligible for an appeal through the Financial Appeals Committee.

- The behavior, which the student was found responsible for through a behavior process (policy violation/sanction), resulting in sanction fees, can be appealed through the behavior process. Behavior appeals must be submitted within 7 business days of the date listed on the behavior decision letter.
  - This would include fees for sanctions such as CARD, BASICS I and II, judicial educators, restitution, and contract termination.

- Fees outside of the behavior process, which could be related to termination/vacate (i.e. lock change, improper check out, damages not related to restitution) can be appealed through the Financial Appeals Committee. This form must be submitted within 7 business days of the date listed on the decision letter.

**This form must be submitted within 7 business days of the date listed on the decision letter.**

Please submit form in a sealed envelope, to the Sandburg Halls Residence Life Office c/o Student Conduct and Community Standards Area Coordinator (C120), 3400 N Maryland Ave, Milwaukee WI 53211.