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University Housing is excited to welcome you to your home for the upcoming semester!

YOUR Move-In TIME
You may arrive at Kenilworth Square Apartments (1915 E. Kenilworth Place) anytime after 10AM on January 20, 2018. Check your myHousing account to find your apartment/room assignment at: www.uwm.edu/myhousing. When you arrive you will have some paperwork to complete and a security photo to take before getting your keys. You can then check out a cart to move your belongings. Volunteer staff are not available to assist your move, so please bring helpers with you if needed. Metered parking is available on the ground level of the Kenilworth Parking garage (entrance is on Farwell Ave.). Hourly or metered parking is also available on all streets surrounding Kenilworth. Please remember that you and/or your guests are responsible for any meter fees.

LIVE. LEARN. LEAD.
Life in the University Housing should be fun, safe, and engaging. At UWM, we know your personal growth will not only happen in the classroom, but also through living in our buildings. Our commitment to you is a student-focused living and learning environment that supports your academic experience by providing programs and services in safe and well-maintained facilities. Our talented professional and student staff members are trained to engage you in conversations, events, and opportunities, that inspire growth and enhance your cultural understanding, leadership skills, academic success, social connections, and social responsibility.

PEOPLE YOU WILL MEET
As you move into University Housing, there may be certain staff members that you meet and interact with on a more regular basis. Our Residence Life professional staff members live in the building. We would like to take an opportunity to introduce you to these important people.

RESIDENCE LIFE COORDINATORS
In addition to hundreds of student staff members, University Housing also employs professional staff members, many of whom possess advanced degrees, who are experienced at assisting students with transitions into and through the college experience. The Residence Life Coordinators may work with you in a variety of capacities: they may coach you individually on academic success or facilitate an activity or event that occurs in your building. These individuals are also experienced at holding you accountable should you violate our policies or fail to meet your expectations as a member of the UWM community. A final important role of our professional live-in staff is supporting our student staff and residents in after-hours crises or emergencies. At least one RLC (or more, depending on the time of year) are available after business hours to respond to urgent situations in an on-call basis. Our student staff members have contact numbers to access this resource at our Service Desks or Security Stations.
LIVING IN A DIVERSE COMMUNITY
Part of becoming a member of a university environment is learning to understand and appreciate new cultures, customs, or ideas. UWM is a diverse environment that educates students from various backgrounds, means, and walks-of-life. University Housing is committed to a safe and comfortable living environment for all our residents. Living in a diverse community may mean that you have to take a step out of your comfort zone to live with someone who does not look, talk, or think like you do. This is not a bad thing, and University Housing will not tolerate language or behavior that discriminates or denigrates residents living in our residence halls or apartments. If, at any time, you feel uncomfortable or feel like you are being harassed, we encourage you to seek our professional staff members to discuss this matter.

INCLUSIVE HOUSING
UW-Milwaukee is proud to be the first university in the University of Wisconsin System to offer Inclusive Housing. Inclusive Housing offers an inviting, welcoming space for students who self-select and self-identify as gender non-conforming or who have other cultural or identity considerations related to living in the residence halls at UW-Milwaukee and students who identify as allies. University Housing will have some apartments where students may request any roommate without regard to gender identity or physical sex. Students interested in Inclusive Housing should contact University Housing or the LGBT Resource Center, or email inclusive-housing@uwm.edu.

APARTMENT-MATES
Most residents in University Housing will experience living with another individual. For some, this may be the first time you have had to share a space of your own with someone else. Sharing an apartment will include learning new things about the person with whom you will live with for the next few months of your life. Living with someone will be one of the most exhilarating, fun, frustrating, and enjoyable experiences of your life!

In the digital age, we know that you may be choosing to look up your new apartment-mate through various forms of social media. Before making assumptions, positive or negative, we recommend you connect with these individuals the good old-fashioned way: by calling or emailing them and having a one-on-one conversation. Find out what you have in common, what you each expect from your time at UWM, and maybe what each other intends to provide for the apartment. Know now that sharing a space will involve some negotiating, cooperating, and compromising. What is awesome is that these are all skills at the top of the list that future employers expect in UWM graduates they want to hire!

Contrary to what you hear, and from years of experience working with residential students, we know that most apartment-mates do just fine, or even quite well.

While everyone should expect some form of minor conflict and disagreement, most residents enjoy their experience and never experience problems that need assistance from our staff. In fact, when asked about their experience, most residents claim that meeting people, most often their apartment-mates, was the best thing about living in University Housing.
ROOM CHANGES

After move-in, a room freeze will occur until the third week of the semester, allowing us to finalize the occupancy in our buildings. This “room freeze” allows University Housing staff to place students who may not have had the opportunity to reside in University Housing because of space limitations or late admission to UWM.

For the small percentage of students who might experience more extreme issues, our Residence Life staff helps mediate conflicts or disagreements. If you are unhappy with your situation, you should discuss these matters with our professional Residence Life Coordinators. These individuals will decide whether the apartment-mates need to move and will probably engage the group of affected residents in additional mediation and conversations.

For questions related to apartment-mate conflicts, please feel free to contact one of our Residence Life Offices (414/935-6900) to speak with a Residence Life staff member, or contact the Kenilworth Service Desk at (414) 229-0512.

The Residence Life staff member will make the final decision to grant any room changes. You may change rooms only with prior written authorization from your Residence Life staff member who oversees your building. Unauthorized room changes or failure to move out of a room at a designated time may result in being required to move back to your authorized assignment, a service charge of $75, and/or disciplinary action. Changes between residence halls/buildings are granted only in limited/special circumstances.

ROOM CONSOLIDATION

University Housing reserves the right to consolidate room assignments based off vacancies. University Housing will actively consolidate space during the winter months, so please revisit your MyHousing account often for new roommate information. For academic year consolidations, University Housing will notify you in advance of room changes.

CALCULATING YOUR OUT OF POCKET COST OF ATTENDANCE

To calculate your expenses and determine if you need to apply for financial aid, use the Financial Aid Office’s cost estimator online at uwm.edu/financialaid/tuition-cost/uwm-total-cost-estimator/.

If you determine that you need to apply for additional aid such as a Parent PLUS loan or private/alternative student loans in addition to the FAFSA, now is the time to apply so your aid is ready to disburse during the first week of courses. Having your finances in order BEFORE you arrive means less stress once your course work begins.

More information on applying for additional financial aid can be found on the Financial Aid Office’s website: uwm.edu/financialaid
PAYING YOUR BILL
Your initial University Housing room charges will be posted to your PAWS account around January 5, 2018. Generally, you will not receive a billing statement in the mail. After the first month, your charges will be posted to your PAWS account around the 25th of each month, and are due no later than the 5th of the next month.

You can access PAWS at PAWS.uwm.edu to view your charges and download a bill.

Electronic payment is available. Payment via web check is free, while credit card payments (only MasterCard or American Express are accepted) are assessed a convenience fee of 2.5% of the total transaction. No convenience fees are charged for payments made in person at the Cashier Office or mailed to the Bursar Office at:

UWM Cashier’s Office
P.O. Box 500
Milwaukee, WI 53201-0500

Although all amounts owed to the University of Wisconsin-Milwaukee (UWM) are payable on the due date indicated, UWM recognizes that you may not be able to make such payments in full on the posted due date. At its discretion (if certain requirements are met) UWM may extend credit to students via the Installment Payment Plan. The plan is only available during the fall and spring semesters to students who do not pay their room, meal plan, and tuition & fees by the due date (not available during UWinteriM and summer terms). Please visit bursar.uwm.edu for more information about the Installment Payment Plan.

PACKING TIPS
University Housing has created lists of items that are recommended for residents to bring. Those lists are available at https://www.uwm.edu/housing/policies/move-in/items-to-bring/. When in doubt, bring less than you think you will need, and you can make another trip during the following weeks to bring extra furniture or large items.

LAUNDRY
Laundry services are available in every building for your use. Machines are operated using your UWM Gold Account (accessed through your student ID). To activate your Gold Account, complete the Gold Account Contract (which can be picked up in the Panther Card Office at Union 143) and mail with a check to the Panther Card Office. Your money will be processed and added to your Gold Account within two days of receipt. You can also add to your Gold Account at any time in person at the Panther Card Office in Union 143, at the UWM Bookstore in the Union, at the Cash Value Centers located in the laundry rooms or online at www.uwm.edu/panthercard. Laundry costs $1.50 to wash, and $1.25 to dry.

Residents can remotely check machine availability or the status of their laundry at www.laundryview.com/uwmilwaukee. You can get tips on how to do laundry and more at www.campusclothesline.com.
CABLE TELEVISION
All University Housing residents receive the Spectrum standard package, as well as mtvU and PantherVision. There is one cable jack in each bedroom. You can bring your own coaxial cable or purchase one from the Service Desk. Televisions will need to have a built-in QAM tuner to work with the Spectrum Cable service. Consult your owners manual to determine if your televisions has a QAM tuner.

TELEPHONES
Resident suites do not have telephones. If you would like to have a private line installed in your room, you must contact the telephone company directly and arrange for this service. You will be responsible for all charges related to the private phone line.

If you are using a cell phone while living on-campus, you are expected to submit your phone number to the UWM campus directory (you can do this using PAWS online). Additionally, it would be wise to program the campus emergency number -- (414) 229-9911 -- into your phone for quick access in case of an emergency. Regular 911 calls are first routed through the city emergency 911 system before being forwarded to the University Police, which affects response time.

INTERNET CONNECTION
University Housing residents will have access to University Housing provided WiFi in their suites. Individual private wireless routers are prohibited in University Housing. Residents will still have a wired connection (one connection per student) to use in their room (Ethernet cord not provided, but available for purchase at your building’s Service Desk).

Student Affairs Information Technology Services (SAITS) provides support for all network connectivity in University Housing facilities.

BEFORE YOU CONNECT TO RES-NET
You are encouraged to run Anti-Virus software on your computer and ensure all system updates have been installed before connecting to ResNet. Residents are responsible for securing their own machines, a few simple tips for doing this are:

1. Protect your PC & your accounts with a good password. A good password is one that can not be easily guessed. You should have a good password assigned to the user account on your computer, especially if it is an administrator account.

2. Use a firewall. At a minimum, make sure the firewall included with your operating system is installed and turned on. Other third-party firewalls are also available via download.com.
3. Install spyware removal & ad-detection software. ResNet staff recommends using Malware Bytes Anti-Malware on a weekly basis. This free tool can be acquired at download.com.

4. Make sure computer is not set up as a server. Turn off any file-sharing functions or services related to sharing files or serving web pages. This includes Windows File & Print sharing on both Windows & MacOS computers.

5. Bring system CD-ROMs with computer. Don’t leave home without the CDs that came with your computer! Many students have to wait to go home and get these CDs or wait for the mail in order to fix their computers. The two most important disks are the Windows Operating System CD and the Drivers CD—some computers will only have a Restore CD so bring that instead. Be prepared and don’t forget to backup your files on a regular basis.

CREATING YOUR RES-NET ACCOUNT
Prior to using MyResNet or MyResNet Legacy to connect to University Housing WiFi, you will have to create an account and authorize your wireless device(s).

1. Open a browser and go to MyResNet.com
2. Start by choosing “Sign Up”
3. Fill in your information, including your device(s) MAC address
4. Submit by clicking “Create Your Free Account”

If you want to connect additional devices, log-in at MyResNet.com and click “Add/Manage Devices”.

If you have registration issues, please contact UWM’s WiFi manager by phone at (855) 868-7158, by utilizing the chat service at MyResNet.com, by emailing support@MyResNet.com, or by texting “ResNet” to 84700.

FILE SHARING
Only computers without file sharing (P2P) programs will be allowed on ResNet. You will be required to uninstall all P2P programs such as LimeWire, BitTorrent, or Kazaa prior to connecting. The Motion Picture Association of America (MPAA) and the Recording Industry Association of America (RIAA) are reporting students who share copyrighted material. Sharing of copyrighted material will result in the loss of network access.

Remember, there are legal options to download songs and movies for a fee (including iTunes, Napster, Netflix, and Amazon) and services that allow you to stream music, television shows, or movies for free (Pandora, Grooveshark, Hulu, and playlist.com). Utilize these tools so you’re not the next to get caught!
**UWM WIFI**

When you are away from Kenilworth Square Apartments, be sure you can use the fastest and most secure UWM WiFi wireless option (available in the Union, Library, Bolton, Lubar, Lapham & EMS). Set up your laptop, smartphone and tablet to use the “UWMWiFi” option. Visit [UWMWiFi.uwm.edu](http://UWMWiFi.uwm.edu) for instructions and information about where to get help.

**HEALTH INFORMATION**

Norris Health Center is your on-campus resource for minor illness and injury care, women’s health, counseling, health promotion and disease prevention services. They have board-certified physicians, psychologists, nurse practitioners, health educators, and nurses to assist you in addressing your physical and emotional needs in order for you to be productive on campus and in life.

**VACCINE RECOMMENDATIONS**

Norris Health Center strongly recommends that you as a student living on-campus be vaccinated against meningococcal disease. For more information on meningitis and the vaccine go to [mmaus.org](http://mmaus.org).

Wisconsin law requires that all residential students confirm whether they have received vaccination against meningococcal disease and hepatitis B and provide dates of the vaccine if available.

If you have not received these vaccines, you may get them at Norris for a fee once you get to campus either by appointment (414) 229-4716 or at a walk-in vaccine clinic. Please check The Norris Health Center website at [nhc.uwm.edu](http://nhc.uwm.edu) for more information. Please note residents are not required to be vaccinated. They are only required to disclose whether or not they are vaccinated.

The professionals at Norris Health Center recommend reviewing all of your immunizations through your state or country vaccine registry prior to your arrival on campus.

**MAIL**

You will receive a mailbox combination or key when you move in. Check your mail daily, as all housing notices will be sent to your campus address. Checking your mail frequently may also allow you to avoid a policy violation. Packages will be received by the Service Desk, and you will receive an e-mail notice if you need to retrieve a package. Packages must come through an official carrier and cannot be dropped off for a resident. Make sure to give your family and friends the correct campus address for your building so you receive your mail in a timely fashion (make sure you include the assigned mailbox number – it is very important when addressing mail to our residence halls).

Your address will be:  
NAME  
Mailbox K______  
1915 E. Kenilworth Place  
Milwaukee, WI 53202
SAFETY & SECURITY
University Housing employs a 24-hour student security staff. Security and the professional staff work closely with the UWM Police Department to ensure a safe and secure environment for all residents. For specific security procedures, please see the building-specific sections of this newsletter.

PERSONAL SAFETY
• Be particularly alert and observant – get involved!
• Make note of any suspicious persons or acts and immediately notify the University Police.
• Be safety-conscious at all times.

PROTECT YOURSELF IN PUBLIC PLACES
• When walking at night, avoid dark, vacant areas.
• Use the B.O.S.S. service (414) 229-6503 or a S.A.F.E. walking escort (414) 229-4627.
• Familiarize yourself with the location of the campus emergency phones.

PROTECT YOUR PERSONAL PROPERTY
• Make sure your belongings are properly insured. If you are a dependent, check to see if your family’s home insurance policy covers your belongings in student housing. All residents are encouraged to contact an independent insurance agent and obtain renter’s insurance.
• Never leave a wallet, purse, backpack, cell phone, laptop, or any other valuable item lying on a desktop.
• Require identification for technicians or other worker before allowing admittance.
• Close and lock all windows and doors when leaving.
• Never lock your bike to a tree, fence, or undesignated area. Obtain a City of Milwaukee bike license at the University Police Department.
• Treat this as your home for the next year.

ROOM FURNISHINGS & DIMENSIONS
Each student is provided with a bed frame, mattress (full), desk, chair, and closet organizing kit. Each apartment has a shared private bathroom, and you are expected to maintain clean and sanitary conditions during each semester. All bedrooms have window blinds and carpet. All furniture must remain in your room. A stove, refrigerator, and microwave is provided in the apartment kitchens in Kenilworth Square.

Room dimensions are available online. Visit our website to view the dimensions of your suite and see a virtual tour of rooms: www.uwm.edu/housing.

PARKING
The University Housing contract does not include any parking privileges on- or off-campus. Apply for a parking spot online at www.uwm.edu/parking. Permits are approximately $550 per semester in University Housing Garages.
STUDENT LEADERSHIP

In University Housing, we know that our students who are most involved and engaged in our communities are usually the ones who report the most satisfaction with their experience. Students who get involved are also more likely to return to University Housing and UWM. Student leadership groups and organizations provide you with greater opportunities to engage with your peers, learn valuable skills, and give you a voice in the happenings of your community. Remember - leadership comes in all shapes, sizes, and styles. Your personal leadership style and previous experiences are nowhere near as important as your interest and willingness to get involved.

RESIDENTIAL REVIEW BOARD

Residential Review Board is a group of students interested in helping shape student community standards and expectations related to University Housing policies. The RRB serves as a hearing board for behavior cases of their peers, and receives conflict mediation training from University Housing professional staff members. Other college campuses or high schools might have called this type of group the student conduct board.

After receiving several sessions of training, the RRB will hear cases of students who allegedly violate University Housing policies or behavioral expectations or receive referrals from residential staff of students who need disputes to be resolved. This group is designed to help build a greater understanding of community living, mediation, and social responsibility in students. If you are interested in conflict mediation training or helping to hold peers accountable, please contact Chelsea Orthober at orthober@uwm.edu or (414) 229-5712. There is an application process for students interested in the Residential Review Board.

NATIONAL RESIDENCE HALL HONORARY, PANTHER CHAPTER

UW-Milwaukee is part of a national organization for residence hall leaders, NACURH (The National Association of College and University Residence Halls). As a part of our affiliation with NACURH, we can induct the top 1% of our on-campus population (43 students annually) into a university chapter of the honor society. These students, who represent previous exceptional service and leadership to UWM residential communities, are known as the Panther Chapter of National Residence Hall Honorary, and work to improve service and recognition in the residence halls. In addition to being a great honor for hard work, NRHH also provides members with the opportunity to participate in national leadership retreats, helps coordinate Recognition Week in the residence halls, and clean up beaches along Lake Michigan. For more information, email nrhh@uwm.edu, or visit the Student Leadership Office in Sandburg C155.

WINTER WELCOME

Each year, UW-Milwaukee celebrates the beginning of another Spring semester with a Winter Welcome. Winter Welcome is a series of events, activities, and experiences designed to engage all students at UWM. The university marks these occasions by inviting nationally and internationally-known authors, speakers, and thinkers to join in our celebration, and to present or reinforce ideas, values, principles that are core to the UW-Milwaukee collegiate experience.