Meeting Minutes
Graduate School Advisory Council
General Assembly Meeting

Date: October 12, 2012, 1:30-2:30 pm
Location: Mitchell Hall 361
Meeting Facilitators: GSAC Steering Committee (Founding Members)
Total Attendees: 26 (see page 3 for attendance list)

I. Call to order
    Meeting called to order at 1:34pm.

II. Remarks from Graduate School leadership
    • Dean David Yu
      • purpose of developing the GSAC – students may feel more comfortable coming to peers
      • also, would like to have a way to talk to graduate students in terms of graduate education, how the graduate school can provide good service
    • Michael Liston
      • background – GSAC was formed when the Union was no longer recognized at UWM, the graduate school couldn’t cover work-related problems between GA’s and supervisors; the union representatives used to represent students on the grievance panel – needed to come from graduate students on campus
      • realized that there was a need on campus for a group to give advisement to the dean, there is not a good history of this on the campus

III. Introduction to GSAC – history and purpose:
    • GSAC status and structural issues:
      • We are a standing committee of the Graduate School but not yet recognized formally by the campus
      • Our initial structure has been established, but we need the General Assembly to create and vote on by-laws that build on this initial structure

IV. Introduction to each committee – (p. 2)
    • Faculty Committee
      • We have to work out our relationship with SA
      • GFC are writing graduate assistant policy and all of these important decisions about us; stipend levels, etc.
      • these are the policies that really affect us and there is no student input

    • Nominations for committees—Process
      • each committee requires a certain type of composition
      • Amber met with Connie Jo who is the Associate Dean of the School of Letters and Sciences
        • met to find out voting processes
• she can advise GSAC on getting established
• send out form of interest and this is how people self-nominate
  • maybe do it electronically
    • several advantages – easier than getting together in person
  • important to do voting now – as temporary committees and process
  • the proposal is to do it by email
  • letter of interest idea – good, but also need bio, and information about ourselves so that we know why we are voting for people
  • maybe include how long they will be on campus?
• other issues with voting to be worked out:
  • is there a system for choosing who gets nominated?
  • what do we do about the division representation?
  • what do we do if we don’t have enough people?
  • these are all issues we have to work out – first time through we’ll do our best with advice from

V. Nominations for General Assembly Chairperson
• We need to elect a temporary Chairperson of the General Assembly to act as the point person
  • Rico Fernandes nominated Amber
  • Amber accepted the nomination
  • everyone accepted that Amber is temporary Chairperson

VI. Validating pro-tem steering committee (large assembly vote)
• Founding members are functioning as the Executive Committee until the Executive Committee is established
  • (founding members did not vote)
  • in favor – 18
  • opposed – 0
  • abstain – 1
  • motion approved

VII. Set date for next GSAC General Assembly meeting
• Fridays seem to be good
• emails subject – full name please
• could put by next meeting time on the ballot – use doodle or meeting wizard
  • this way we can determine best time for most people to attend

VIII. Questions, Comments, Concerns
• volunteers for GFC meeting and GCC?
  • Michael Brondino is the GFC Chair – contact him about both
  • two volunteers for Oct 15th GFC meeting?
    • Jacob Glicklich volunteered
    • Ben Gilbertson volunteered
• two volunteers to attend October 31st GCC meeting?
  • Ann Hillman volunteered
  • Alarico Fernandes volunteered
• Discussion of what to do about turnover for committees and elected positions
  • possibly try to make half seats elected each?
  • might make it complicated
  • maybe make the requirement for chairperson that they had to have served on a committee before

Adjournment
  Meeting adjourned at 2:34.

October 12, 2012  General Assembly Meeting Attendance
26 people attending

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Degree program</th>
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<tbody>
<tr>
<td>Kristin Prins</td>
<td>English</td>
<td>PhD</td>
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<tr>
<td>Amber Tucker</td>
<td>Administrative Leadership</td>
<td>PhD</td>
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<tr>
<td>Abby Forster</td>
<td>Anthropology</td>
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<tr>
<td>David Yu</td>
<td>Graduate School Interim Dean</td>
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<td>Ann Marie Hillman</td>
<td>Urban Education</td>
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<tr>
<td>Michael Liston</td>
<td>Graduate School Associate Dean of the Arts and Humanities</td>
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<td>Jessica Loppnnow</td>
<td>Biological Sciences</td>
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<tr>
<td>Jacob Gilckich</td>
<td>History</td>
<td>PhD</td>
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<tr>
<td>Lucas Wolff</td>
<td>History</td>
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<tr>
<td>Chelsea Weirich</td>
<td>Public Health</td>
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<td>Steven John</td>
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<tr>
<td>Ryan Hardt</td>
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<td>Nick Nash</td>
<td>Philosophy</td>
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<td>Matt Capriotti</td>
<td>Psychology</td>
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<tr>
<td>Saleh Sahabehtabrizy</td>
<td>Economics</td>
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<td>Ben VanKammen</td>
<td>Economics</td>
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<tr>
<td>Tina Jayroe</td>
<td>Information Science</td>
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<td>Eric Herhuth</td>
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<td>Suchi Bannerjee</td>
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<tr>
<td>Ben Gilbertson</td>
<td>Sociology</td>
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<tr>
<td>Kara Ritchhart</td>
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<tr>
<td>Jennifer Schopp</td>
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<tr>
<td>Colin Foster</td>
<td>Mechanical Engineering</td>
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<tr>
<td>Audrey Jacobs</td>
<td>Art History</td>
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<tr>
<td>Alarico Fernandes</td>
<td>Geography</td>
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<tr>
<td>Marcia Silva</td>
<td>Civil Engineering</td>
<td>PhD</td>
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Description of Committees and Initial Tasks

**Appeals Panel Committee**
*Description:* Members of this committee will be called upon to serve on the Graduate Assistants Appeals Panel (GAAP) for particular grievances. Each time a grievance is brought to GAAP, two students need to be on the panel.

*Composition:* Chairperson, Secretary, plus four graduate assistants from each of TA, PA, RA appointment group (6 total members).

*Initial Tasks:* Elect a chairperson and secretary; coordinate with the Founding Members Committee to establish their connection with GAAP; begin serving on GAAP as requested by the Graduate School.

**Faculty Committee**
*Description:* Members on this committee will serve as student representatives on the Graduate Faculty Committee (GFC) and the relate Graduate Curriculum Committee (GCC). According to their by-laws, the GFC and GCC should have three student representatives appointed by the Student Association (SA). Unfortunately, the SA has not regularly appointed these representatives. Members of the GSAC Faculty Committee will fill this role, initially as guests.

*Composition:* Six members, with at least one from each of the four academic divisions: Natural Sciences, Social Sciences, Arts & Humanities, and Professions.

*Initial Tasks:* Elect a chairperson and secretary; elect two representatives to attend GFC meetings (once a month Mondays 3-4:30pm); elect one representative to attend GCC meetings (11am last Wednesday of every month); report to the General Assembly about GFC; strategizing regarding relationship with faculty.

**Special Projects Committee**
*Description:* This committee works on temporary tasks as determined by the General Assembly and/or the Executive Committee.

*Composition:* Six members, with at least one from each of the four academic divisions: Natural Sciences, Social Sciences, Arts & Humanities, and Professions.

*Initial Tasks:* Elect a chairperson and secretary; draft by-laws that build on the initial structure; work with the Executive Committee in this process.

**Executive Committee**
*Description:* This committee coordinates directly with the Graduate School and conducts deliberation and decision-making on specific issues that are either not amenable for voting by the larger General Assembly or that must be first constructed as proposals to be later voted on by the General Assembly.

*Composition:* The Executive Committee will consist of the Chairpersons of each of the Subcommittees that are currently active, as well as the Chairperson of the General Assembly.

*Initial Tasks:* Coordinate with the Founding Members.