Faculty Meeting Minutes
September 12, 2014 10:00 AM

Present: Carmen Aguilar, Ramiro Berardo, Harvey Bootsma, Michael Carvan, Thomas Consi, Russell Cuhel, David Garman, Timothy Grundl, Laodong Guo, Jenny Kehl, Rebecca Klaper, Matthew Smith, Jhonatan Sepulveda Villet, James Waples

Excused: John Janssen, Jerry Kaster, J. Val Klump, Sandra McLellan, Nancy Frank, Laura Grant, Itziar Lazkano

Invited: Nina Ottman, Margret Petrie

I. Call to order: Dean Garman called the meeting to order at 10:05 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda – adopted as written.

III. Automatic consent: Approval of the May 9, 2014 meeting minutes – there were no objections and these stand approved.

IV. Old Business
None identified.

V. New business
   A. Tom Hansen discussed the IT short and long term needs and requested funds for one additional full time IT staff. David requested facts and figures and a strategic plan to go forward. David informed the group that Rob Paddock is now supervising IT areas and requested that Rob and Tom put together a plan addressing both immediate needs and long term plans. The first draft of an IT strategic plan should be presented at the October Faculty Meeting.

   B. The faculty discussed their fall 2014 teaching experience in the new building. Harvey shared that room 1080 is very noisy due to the vents, but if this issue can be resolved then this is the best space for his course. Several faculty noted that 3097 is not suitable for teaching. David noted that planning the visualization labs needs leadership and Michael Carvan and Jhonatan Sepulveda Villet agreed to put together 2-3 options regarding visualization needs. Harvey Bootsma suggested that one classroom be identified in the new building to be used for teaching. During the October faculty meeting Rob Paddock will give an update on the new building A/V technology available in each classroom and conference space.

   C. David Garman is allocating $25K over the next 12 months toward student scholarships. Send recommendations for how to distribute these scholarships to the chair of APCC, Michael Carvan.

   D. Smith gave an update on the research strategy and noted that the document is moving out of the research committee for broader faculty discussion and review.

VI. Committee action/discussion items (chairs)
• Chairs were reminded to elect a co-chair and appoint a student rep at the first fall 2014 meeting.
   A. APCC
   1. Michael Carvan gave an applications and admissions update.
   2. **Jenny Kehl made a motion to allocate a standing fund of $10,200/year to hire adjuncts to offer two business water courses each academic year.** Rebecca Klapier seconded and the motion was unanimously approved.
   3. **Tim Grundl made a motion to amend the SFS probation policy to add language to the first piece of evidence, “nine credits if GPA is below 2.5.”** Matthew Smith seconded and the motion was unanimously approved.
   4. Tim Grundl, newly appointed graduate representative, gave an update on the new application review process and distributed an updated process for both PSM and MS Thesis/PhD applicants. It was requested that all complete applications be uploaded to PantherFile.
   5. **Michael Carvan made a motion to submit an online program change to add a requirement of 3.0 undergraduate GPA to the PhD admission requirements.** Jenny Kehl seconded and the motion was unanimously approved.

   Rebecca Klapier made a motion to GO INTO CLOSED SESSION; Matthew Smith seconded and the motion was approved.

   6. **Michael Carvan made a motion to allow Schierenbeck, a MS student, to switch tracks from Professional Science to Thesis.** Rebecca Klapier seconded and the motion was unanimously approved.

   Michael Carvan made a motion to MOVE OUT OF CLOSED SESSION; Carmen Aguilar seconded and the motion was approved.

   B. Research Committee
   Matthew Smith noted that the purchase order for teaching equipment has been placed. Matt requested that faculty contact him with equipment that needs servicing or replacement so that a list of priority purchases can be developed.

   C. Planning and Governance – there was nothing to report.

   D. EC report
   1. Laodong Guo updated the faculty on the junior faculty evaluation reviews. He said that the teaching buyout and course reduction policy will be discussed at a future EC meeting.
   2. David Garman gave an update on the water technology faculty position recruitment. Faculty asked that EC note be sent a position description and recruitment ads before posting. Nina Ottman will send the ad to the EC chair.

   The faculty outlined what occurred:
   1. Faculty voted to retain McLellan and negotiate a retention package.
   2. Part of the retention package was a new position allocated to the McLellan lab.
   3. This new position was not approved by EC and should have been forwarded to EC for approval.
Garman responded that he would like to have EC approve the position today at the EC meeting. Garman will follow up with campus to determine proper procedures. Going forward, Garman will go to EC immediately when new positions become available.

VII. Dean’s and Associate Dean’s remarks
   A. David Garman would like faculty to nominate a PSM champion based on the PSM Advisory Board recommendations.
   B. Garman responded to the letter from faculty regarding a faculty transfer. This faculty member is now officially SFS faculty and will be covered for the next three years. When that time is up, the Provost will decide where the funding will come from.
   C. Harvey Bootsma gave an Associate Dean report and updated the faculty on the Anocna agreement, and 3+2 meetings with the College of Letters and Science. He also updated the faculty on curriculum revision discussions that have occurred throughout the summer. There is a pedagogy conference in spring 2015 in Green Lake – more details will follow later this semester.

VIII. Announcements and Reminders
   A. Ottman distributed the HR report.
   B. David reminded all that the Grand Opening is today and encouraged all to attend.

IX. The meeting was adjourned 12:45 pm.