Faculty Meeting Minutes  
April 11 2014 10:00 AM


Excused: Frederick Binkowski, David Garman, Nancy Frank, Laura Grant, Jenny Kehl, Itziar Lazkano, James Waples

Invited: Eric Leaf, Nina Ottman, Rob Paddock, Rachel Wilberding

I. Call to order: Associate Dean Roebber called the meeting to order at 10:05 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda – adopted as written.

III. Automatic consent: Approval of the March 14, 2014 meeting minutes – there were no objections and these stand approved.

IV. Old Business

A. Dr. Enrique E. Figueroa’s faculty transfer status discussion and vote was postponed until the May 9th faculty meeting.

B. McLellan requested that the seminar discussion be postponed until the May 9th faculty meeting.

V. New business

A. Klump gave an update on the building equipment list. Faculty discussed how maintenance and operations as well as personnel to operate the equipment would be funded. Grundl commented that SFS should not go forward until there is more support for maintenance and operating costs. Klaper made the following motion: SFS faculty assert we cannot continue our stated mission without further structural support. Within the next 3 weeks (by May 2nd) the shortfall in our base budget will be documented and provided to the faculty that includes the following areas: 1) faculty, 2) facilities maintenance and operations, 3) graduate student support, 4) administrative support, 5) analytical and instructional support. This document should be sent to Planning & Governance committee with input from the Associate Deans and included at the next meeting with the Provost. Grundl seconded and the motion was passed unanimously.
B. Cuhel made a motion that a list of unfunded commitments coming due be provided to faculty. Kaster seconded and the motion was passed unanimously.

C. Leaf reported on the UWM gives to UWM campaign and encouraged all to contribute.

D. Cuhel discussed undergrad STEM at SFS. SFS is one of 16 sites seeking renewal for the REU program; 8-9 sites will be awarded renewal. Cuhel will be asking faculty for demographic information on previous REU students.

E. Cuhel spent four days at NSF and is interested in submitting an interdisciplinary undergraduate science education proposal in February 2015. He would like to see existing undergraduate research programs (e.g., REU, McNair, UBM, OUR-SURF, 699 independent study/departmental research) serving as a model for hands-on activity infrastructure for a water biogeochemistry minor.

VI. Committee action/discussion items

A. APCC
   1. Carvan gave an update on SFS student applications – five PhD and MS Thesis applicants were reviewed. All five were denied admission.
   2. The aquaculture certificate is currently on hold pending comments from other academic units.
   3. Carvan made a motion to appoint Kaster as the teaching schedule coordinator for 2014-15. Klaper seconded and the motion was unanimously approved.
   4. APCC created a group, led by Kaster, to come up with a uniform plan for vessel use in support of education. Kaster and Waples will follow up with the fleet/vessel use policy.
   5. Discussions regarding the dual degree program proposal with Ancona will continue at the next APCC meeting on April 18th. All are welcome and encouraged to attend.

B. Research Committee
   No items identified.

C. Planning and Governance
   1. Aguilar updated the group on curriculum inventory matrix for PhD and MS Thesis students. Roebber added that the curriculum structure workgroups need to answer the question: what is the most effective way to produce content that our students need to learn? For example, 5 week courses, summer courses, etc.

VII. Associate Dean’s remarks
   A. Klump asked Smith (Research Committee chair) to distribute the research matrix to all faculty again.
B. The silo demo will commence in about six weeks. Klaper requested that the genomics instruments be moved before silo demo starts. She reminded Klump that the equipment reps need to move the equipment.

C. Roebber advised that the UWM articulation agreement policy is moving forward through GCC and GFC.

D. Roebber stated that the SFS Grievance Policy has been approved.

E. Roebber reported that the English department science communication courses are going through campus approvals and at least three of them will be offered in fall 2014.

VIII. Announcements and Reminders
   A. Ottman distributed the HR report.
   B. Ottman asked the faculty to notify her of any funding commitment from Dean Garman.
   C. Ottman reported that Dean Garman will not approve summer support over 2 ½ months, which is UW System policy. McLellan made a motion that Dean Garman explicitly state the policy for summer salary in writing with reference to the appropriate UW System policy. Klaper seconded and the motion was unanimously approved.

IX. The meeting was adjourned 12:00 pm.