Faculty Meeting Minutes  
March 14, 2014 10:00 AM


Excused: Frederick Binkowski, Nancy Frank, Laura Grant, J. Val Klump, Itziar Lazkano  
Invited: Thomas Hansen, Rob Paddock, Margret Petrie, Rachel Wilberding

I. Call to order: Dean Garman called the meeting to order at 10:05 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda – adopted as written.

III. Automatic consent: Approval of the February 14, 2014 meeting minutes – there were no objections and these stand approved.

IV. Old Business

A. Guo informed the group that Dr. Enrique E. Figueroa asked the SFS faculty to postpone considering moving his tenure home to SFS for another month. McLellan made a motion to postpone the vote until the April EC meeting. The motion was seconded by Consi and unanimously approved.

V. New business

A. Garman updated the faculty on a proposal to offer a dual PhD with the Università Politecnica delle Marche (UNIVPM) in Ancona, Italy. Student funding will come from an Italian community group in conjunction with the Italian consulate and will provide SFS with 3 fully paid PhD students who will work as fellows 100% time. David will send the draft agreement as approved by CIE to all faculty. This will be a first for the university as a joint exchange program to internationalize our activities. Garman made a motion that the agreement be referred to APCC for discussion at the next faculty meeting. APCC will review the proposal and make a recommendation to the faculty and executive committee. Consi seconded and it was unanimously approved.

B. Affiliate/adjunct faculty applications (Guo)

1. Kehl asked that Dr. Jane Harrison be considered as adjunct faculty. Dr. Harrison expressed an interest in teaching a class to freshwater students. Guo made a motion that Dr. Harrison be approved as adjunct faculty. Kehl seconded and the motion was unanimously approved.
2. Guo made a motion that Dr. Zack Shana, current MATC faculty, be considered as adjunct faculty. The motion was seconded by Kehl and unanimously approved.

3. Sepulveda Villet introduced Dr. Myron Kebus and relayed his interested in teaching Fish Health for the aquaculture certificate program. Guo made a motion to renew his adjunct status, Sepulveda Villet seconded and the motion was unanimously approved.

C. Roebber gave an update on the SFS Grievance Policy and informed the faculty that it’s currently being reviewed by several people on campus.

D. Garman informed the group that Laura Grant will be appointed in a full time position in Economics effective immediately. Ottman will reassess the budget in light of this new information. The Executive Committee must make a formal motion to remove her from Freshwater faculty.

E. Garman informed the group that SFS has received a small award for a visiting professor coming from Quebec who will be here for 4 days.

VI. Committee action/discussion items

A. APCC
1. Carvan made a motion to approve the following CAR forms: 502, 504, 506, 508, 510, 524, 720, 740, 760, 780; Consi seconded. After a brief discussion the motion was unanimously approved.

2. Janssen discussed the need for a small vessel to use for courses. Discussion took place regarding charging course fees to cover the expense at approximately $250/student. McLellan made a motion to defer this to a smaller working group with the goal of offering boat opportunities to the students without asking them to pay for boat time. This is a tuition/budget issue – McLellan asked if the faculty can agree that this is a high priority issue. Bootsma noted that teaching labs will also have increased expenses associated with courses. The question was raised: what are specific costs for a course and how do we sustain funding as we offer additional courses? Paddock suggested an additional tuition fee across the board for all students. APCC was asked to put together a recommendation to discuss with Associate and Assistant Deans and Dean Garman.

Carvan made a motion to convene in closed session according to the Wisconsin statute section 19.85(1) (f); Klaper seconded.

3. Carvan distributed the SFS Admissions Recommendations.

Carvan made a motion to admit six PhD and three MS Thesis applicants into the School of Freshwater Sciences (funding was not part of this motion.) Consi seconded and the motion was unanimously approved.
Carvan asked for information about grad assistant support from tuition return. Roebber has asked Dean Garman for this information and is waiting for budget details.

Discussion took place regarding awarding two SFS RA’s. Carvan told the group that APCC recommended giving RA’s to Tyner and Mora.

**McLellan made a motion to defer voting on Mora; Klaper seconded. The faculty voted: 6 opposed, 2 abstained, 2 for. The motion does not carry.**

**Cuhel made a motion to approve 2 students for SFS RA funding; Consi seconded.**

**McLellan amended the motion to approve Tyner. Janssen seconded and it was unanimously approved.**

**Cuhel made a motion to approve Mora for SFS RA funding. Consi seconded and it was unanimously approved.**

Petrie will write 9 admit letters; 7 deny letters. Petrie will write funding support letters for Tyner, Mora, Feng. There is no funding support for Leuthner, Bohrman, Van Blarcom. Petrie will wait for clarification on funding for Garcia, Thomas, Thompson before writing letters.

Janssen made a motion to move out of closed session and Consi seconded.

**B. Research Committee**
No items identified.

**C. Planning and Governance**
McLellan updated the group on curriculum inventory matrix. Roebber and Klump will put together a working group to develop three curriculum models before the retreat.

**VII. Associate Dean’s remarks**
A. Roebber gave an update on the Parkside articulation agreement and noted it has passed through financial aid and legal and is now at the GFC for approval.

B. Roebber updated the faculty on relations between UWM main campus and SFS.

C. Roebber updated the group on new structure for course planning. This will be a rotating position for one faculty member.

**VIII. Announcements and Reminders**
A. Ottman hired a new LTE in the front office to assist with invoices and TER’s. Summer insurance deductions will show up on next checks. If you supervise academic staff you must approve their leave statements.

B. Paddock updated the group about moving into new building approximately Mary 20th. Furniture will be in first two weeks of June. Campus is hiring a mover to help with big equipment.

IX. The meeting was adjourned 12:10 pm.