Faculty Meeting Minutes  
February 14, 2014 10:00 AM  


Excused: Nancy Frank, Laura Grant, Itziar Lazkano
Invited: Eric Leaf, Rob Paddock, Margret Petrie, Rachel Wilberding
Guest: Enrique Figueroa, Roberto Hernandez Center

I. Call to order: Dean Garman called the meeting to order at 10:03 am. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda – adopted as written.

III. Automatic consent: Approval of the January 10, 2014 meeting minutes – there were no objections and these stand approved.

IV. Old Business
   A. None identified

V. New business
   A. Enrique Figueroa from the Roberto Hernandez Center gave a short talk on his potential involvement opportunities with SFS.
   B. Rachel Wilberding presented the new template for the SFS web site. Faculty comments included 1) adding box for “what is freshwater science”; 2) adding a place for abstracts of published papers; 3) inclusion of both “prospective students” and “current students” as menu choices on the top black navigation bar; 4) mixing text boxes with photos; revising “outreach” to “community.” It was requested that the black banner bar template be distributed to faculty for comments.
   C. Roebber updated the group that the Academic Plan was sent to the Provost today.
   D. McLellan discussed the current format of the freshwater Seminar and requested input from faculty for what the seminar should look like. Please send ideas to Sandra for discussion at March faculty meeting.

VI. Committee action/discussion items
   A. APCC
      1. Carvan made a motion to approve the SFS scholarship recommendations, Kehl seconded and it was unanimously approved.
      2. Carvan made a motion to approve the Applied Urban Aquaculture Certificate proposal, and Kehl seconded. Discussion about prerequisites resulted in an amended motion by McLellan to delete Economics 100 as a prerequisite. This
motion was seconded by Smith and approved with one vote against. Cuhel stated that this certificate is not sustainable, there is not a great demand, and implementation will result in distraction of faculty.

3. Carvan made a motion to approve CAR forms 530, 562, 563, 564, and 565; Klaper seconded and the motion was unanimously approved.

4. It was proposed that new topics CAR forms be developed for each thematic area. APCC will discuss at the next meeting and bring a recommendation to the next faculty meeting.

5. Carvan distributed the Fall 2014 schedule of classes document.

B. Research Committee

1. Smith requested that faculty fill out the strategic plan research matrix and return it to him.

2. Garman suggested the committee investigate how to evaluate research performance.

3. Garman suggested the committee look at streamlining the proposal preparation and review process.

C. Planning and Governance

1. Aguilar gave an update on the teaching capacity and student needs inventory matrix.

2. Waples asked for a list of classes students take outside of SFS.

VII. Dean’s and Associate Dean’s remarks

A. Garman told the faculty that as of this date there has been no formal letter from BioSci for Schnitzer’s transfer.

B. Garman informed the group that Dong Fang Deng will be appointed under the incentive grant and will visit in Mid-March.

C. Ottman gave an update on current faculty and staff recruitments.

D. Garman gave an update on the formation of a Green Team and encouraged participation.

E. Garman gave an update on the WEDC incentive grants.

VIII. Announcements and Reminders

A. Ottman gave updates from the front office. Paperless leave reports are going live; annual reviews are tied to the 1% raises; and Jack Orchard’s retirement party is next week.

B. Kehl gave an update on the Center for Water Policy. She invited all to the regular meetings held Tuesdays from 1:00 – 4:00 pm; as well as a faculty lunch with the policy center on the 3rd Thursday of each month. Please send an email to her if you want to be included on the Policy Center web site.

IX. The meeting was adjourned at 11:55 am.