Faculty Meeting Minutes  
November 8, 2013 10:00 AM

Faculty Present:  Carmen Aguilar, Ramiro Berardo, Harvey Bootsma, Thomas Consi, Russell Cuhel, Nancy Frank, David Garman, Laura Grant, Timothy Grundl, Laodong Guo, Jerry Kaster, Jenny Kehl, Rebecca Klaper, J. Val Klump, Sandra McLellan, Paul Roebber, James Waples

Faculty Excused:  Frederick Binkowski, Michael Carvan, John Janssen, Itziar Lazkano, Matthew Smith,

Invited: Jack Orchard, Nina Ottman, Rob Paddock, Margret Petrie, Rachel Wilberding

I. Dean Garman called the meeting to order at 10:08 am. Quorum present. Conflicts of interest – none advised.

II. Adoption/Modification of Agenda – adopted as written.

III. Automatic consent: Approval of the October 11, 2013 meeting minutes – there were no objections and these stand approved.

IV. Old Business
   A. Garman informed the group about a possible faculty transfer action.
   B. Garman brought up the workload guidelines and PSM program office expansion and asked the executive committee to review recommendations.

V. New business – none identified

VI. Committee action/discussion items
   A. APCC
      1. McLellan made a motion to edit admission requirements as follows: “At a minimum, students are required to have completed college algebra with a B or better; calculus recommended.” Klaper seconded and it was unanimously approved.
      2. Planning and Governance will review all standing committee charters and bring edits back to faculty for review.
      3. Roebber announced the formation of a Student Appeals and Grievance committee.
   B. Klump gave an update of the Research Committee
   C. McLellan gave an update of the Planning and Governance Committee.
      1. Equipment requests for lab classes should be sent to Klaper.
      2. Carmen Aguilar was elected chair of Planning and Governance for 2013-14, McLellan is co-chair.
      3. It was recommended that persons serving on the following UWM committees give updates at each faculty meeting and be standing agenda items:
         • University Committee – McLellan
• APBC – Klaper
• GFC – Kaster
• Articulation Agreement Policy – Kaster
• Certification Committee – Kaster
• Research Policy Committee – Petrie
• Faculty Senate – Carvan
• Research Strategic Planning – Garman
• Policy Advisory Committee – Garman
• Campus Budget Committee – Klaper
• Physical Environment Committee - Orchard

VII. Dean’s and Associate Dean’s remarks
   A. Roebber gave a SFS Academic Plan update
   B. Garman gave a campus Research Strategy update
   C. Garman discussed the formation of a Research proposal internal review committee

VIII. The meeting adjourned at 11:35 pm.