Faculty Meeting Minutes
January 11, 2013 10:00 AM


Faculty Excused: Carmen Aguilar, Frederick Binkowski, Laura Grant, Rebecca Klaper

Invited: Eric Leaf, Nina Ottman, Margret Petrie, Kristen Scheuing

I. Dean Garman called the meeting to order at 10:05 AM. Quorum present. Conflicts of interest – none released.

II. Adoption/Modification of Agenda

III. Automatic consent: Approval of the December 14, 2012 meeting minutes – there were no objections and stand approved.

IV. Old Business
   A. McLellan shared her experience with Digital Measures.

V. New business
   A. Garman gave an update on the Strategic Plan which will be revisited toward the end of the calendar year.
   B. Garman gave an update on the Curriculum Planning process. The academic plan will be finalized in mid-February with full faculty discussion before finalization.
   C. The course scheduling policy was discussed. Independent study courses and exceptions to the policy will be discussed further at the February faculty meeting, with a final policy in place by March 2013.

VI. Committee action/discussion items (chairs)
   A. APCC (Bootsma)
      1. Carvan made a motion to jointly offer Global Studies 461; Cuhel seconded and it was unanimously approved.
      2. Bootsma gave an update on the graduate admission process for fall 2013. Reviewing of MS Thesis and PhD applications will start February 1 with final recommendations sent to all faculty before the March faculty meeting.
      3. Smith recommended adding the RCR course as a substitute for a 901 seminar course. He will make a formal request to APCC from the Research Committee.

   B. Planning and Governance Committee (McLellan)
      1. Klaper informed the faculty that the budget model working group will hold a listening session for Natural Sciences departments and schools in February and
encouraged everyone to attend. An update on the budget model discussed will take place at the March faculty meeting.

VII. Dean’s and Associate Dean’s remarks
   A. Garman gave an update on the progress of the Accelerator building.
   B. Klump gave an update on building construction.
   C. Roebber discussed student recruitment and encouraged anyone with recruitment ideas to forward them to Petrie, Kaster, Roebber, and Scheuing.
   D. Garman announced the opportunity to tour the Zilber School of Public Health new building. In addition, the May First Friday will be held jointly by SFS and ZSPH. ZSPH has also offered space for research or meetings.

VIII. Announcements and Reminders
   A. Ottman emailed the HR Update to all faculty.

IX. The meeting was adjourned at 11:50 AM.