Faculty Meeting Minutes
September 14, 2012 10:00 AM
GLRF 365

Faculty Present: Carmen Aguilar, Harvey Bootsma, Michael Carvan, Thomas Consi, Russell Cuhel, David Garman, Timothy Grundl, Laodong Guo, John Janssen, Jerry Kaster, Rebecca Klaper, Itziar Lazkano, Sandra McLellan, Paul Roebber, Matthew Smith

Faculty Excused: Frederick Binkowski, Laura Grant, Nancy Frank, J. Val Klump, Jack Orchard, James Waples

Invited: Eric Leaf, Nina Ottman, Robert Paddock, Margret Petrie, Kristen Scheuing

I. Dean Garman called the meeting to order at 10:05 AM. Quorum present.

II. Automatic consent – there were no objections; they stand approved.

A. Approval of minutes June 8, 2012

III. Announcements and information

A. D. Garman gave an update on international linkages and agreements with Italy, Singapore and Delft.

B. P. Roebber gave an update on the progress of Digital Measures implementation. Connie Jo and Josh Ebert from Letters and Sciences will share their experience and knowledge with Digital Measures at the October 12 faculty meeting. S. McLellan volunteered to go first and input her information into the database.

C. N. Ottman distributed a budget handout and provided an HR update. All requests for purchasing card limit exceptions will be reviewed.

D. K. Scheuing provided a communications update and informed the group that she will start weekly update emails. She will also provide and maintain student photo, video and likeness release forms. Cuhel requested a standard SFS logo for branding and consistency.

E. D. Garman updated the group on the Provost curriculum review goals. Roebber will schedule a meeting this fall to discuss expansions and opportunities regarding SFS academic programs.

NOTE: D. Garman left meeting. P. Roebber assumed chair role.

IV. Old Business

A. T. Grundl led a discussion of the draft workload policy. J. Kehl will convene a meeting with economics faculty to discuss social sciences workload best practices.
SFS APCC (H. Bootsma) and executive administrative staff (D. Garman, N. Ottman) will develop a policy for buyouts.

V. New Business

A. APCC (H. Bootsma)

1. Recommendation to jointly offer CES 461 was tabled until the next meeting pending review of syllabus

2. S. McLellan made a motion to approve a Watertech Scholarship awards in the amount of $1100.00. T. Grundl seconded; and the faculty unanimously approved the motion. It was requested that the application deadline be extended for one week to allow the awarding of the rest of the scholarship funding available for this academic year.

3. The spring 2013 draft schedule of courses was distributed.

4. P. Roebber gave a brief update on current MS Thesis curriculum planning.

5. The fall 2013 application deadline is January 16, 2013 for MS Thesis and PhD and March 1 for MS Professional Science track applicants.

VI. The meeting adjourned at 10:35 AM.