Faculty Meeting Minutes  
May 8, 2015  10:00 AM  
Room # 3093

Present: Carmen Aguilar, Ramiro Berardo, Fred Binkowski, Harvey Bootsma, Tom Consi, Russell Cuhel, Dong-Feng Deng, David Garman, Laodong Guo, John Janssen, Jerry Kaster, Jenny Kehl, Rebecca Klaper, Sandra McLellan, Jhonatan Sepulveda, Jim Waples

Excused: Michael Carvan, Tim Grundl, Val Klump, Paul Roebber, Matthew Smith

Invited: Eric Leaf, Mallory Minor, Nina Ottman, Rob Paddock

I. Call to order: David Garman called the meeting to order at 10:00 AM. A quorum was present; no conflicts were identified.

II. Adoption/Modification of Agenda

III. Automatic consent: Approval of the April 10, 2015 meeting minutes

IV. Old Business
   A. A representative from campus will be at the School of Freshwater Sciences during the June faculty meeting to discuss the campus budget model.
   B. Jenny Kehl announced that Eric Leaf is now creating a document for the Strategic Plan. Moving forward, Eric will discuss the draft with Jenny, Paul Roebber, and Val Klump for revisions. A rough draft will be distributed to the faculty ten days before the next faculty meeting for review.

V. New business
   A. Dean Garman provided an update on the budget discussion for the 5 and 10% reduction models. After discussions with the Associate Deans and the Assistant Dean Administration he advised that the amounts to be saved could come from
      • Salary savings from delays in appointments due to retirements.
      • Increases in the number of paying graduate students by 15 (for each of the academic years 2016-17 and 2017-18),
      • Increase the indirect cost recovery by 15% by developing workshops, offering new intensive courses out of the Water Stream/Cluster proposal, and charging a fee for space/conference room rentals.
   These figures were created in consideration of a 5 and 10% budget cut, which includes possible slippage. Dean Garman and Nina Ottman will be re-examining these options and submitting the proposal to campus by June 8th. Dean Garman agreed to send the faculty a detailed spreadsheet regarding these plans in two weeks.
   • Dean Garman sent a memo to the faculty regarding the Faculty and EC work program. He reminded the faculty that some of the items listed on the memo are absolute requirements, such as the workload policy.
This work program is a high level document within the strategic plan that should be broken down to accomplish its goals.

- Dean Garman announced the proposal of Water Cluster/Stream program. There is no single owner of this project, but he had met with the provost and six other deans who would be associated with this. So far, these individuals have been keen on the idea but would need to bring it to their respected faculty. The idea is for UWM to promote itself as a water-centric university to undergraduate and graduate students. If water is successful as a theme, then the other UWM visions of energy and health could follow. The Chancellor is also keen on the idea, but it will require faculty approval and general support. Dean Garman distributed a discussion document to the faculty for review. He asked the faculty to send him their opinions, amendments, and suggestions for implementation. The first stage would be to create a certificate program. The second stage would be to accumulate the certificate to create a minor or a 3+2 program. This idea promotes collaborate work with other UWM departments. Mallory Minor will set up a separate time for the faculty to discuss this more in depth.

- Faculty meetings will be held through the summer on the second Friday each month. If there is a quorum present they will be formal meetings, if not it will be just an informational setting.

- Jerry Kaster reminded the faculty that the Society of Freshwater Meetings are May 17th-21st. The open house is May 19th from 7:00pm-10:00pm. Faculty members should connect with Lindsay if they plan on presenting a small display. He anticipates 100-150 attendees.

VI. Committee action/discussion items (chairs)

A. APCC (Kehl)
   - Jenny Kehl motioned that Mera Yi be awarded the Brookby Scholarship. Sandra seconded and it was unanimously approved.
   - Rebekah Klinger will be teaching Frshwr 810 in the fall 2015.
   - The prerequisite discussion has been suspended until more research and organization is complete for the whole curriculum.
   - Two PSM applicants were denied admission for fall 2015.

B. Research Committee (Smith) – No report. Russell Cuhel expressed concern that there had not been a Research Committee meeting recently.

C. Planning and Governance (Aguilar) – No report

D. Executive Committee (Guo) – The workload policy will be presented to the faculty during the June meeting.

E. Graduate Program Representative (Minor)
   - 9 out of 15 applicants were accepted to the PSM program. 1 student declined, 6 are enrolled, and 2 have yet to enroll. One of the students that has not enrolled has not responded to the offer of acceptance.
   - 6 out of 9 applicants were accepted to the MS Thesis program. 4 students declines and 2 have yet to enroll.
   - 5 out of 8 applicants were accepted to the PhD program. 4 students declined and 1 deferred to fall 2016.

VII. Dean’s and Associate Dean’s remarks
A. Associate Dean Academics (Roebber) – No report
   - Harvey Bootsma announced that a 3+2 program is being discussed with the Department of Biological Sciences and has been brought to their faculty. They are willing to consider this program but have some questions. Harvey will be attending their faculty meeting on May 18th to answer these questions.
B. Associate Dean Research (Klump) – No report
C. Dean Garman announced that the voting is now closed for faculty representation on campus committees. There is currently relatively few SFS people on key committees.

VIII. Announcements and Reminders
A. Human Resources (Ottman)
   - Nina distributed the HR report via email.
   - Mallory Minor’s current interim position will need a recruitment to be run by August.
   - The formal communications position search failed and will be redone. Sandra McLelland asked for another faculty member added to the search committee.
   - Sandra McLelland and Rebecca Klapfer asked to discuss the offer letters that are being given to new faculty members.
B. Air Contamination
   - Rob Paddock updated the faculty on the air contamination concern that was brought up by Russell Cuhel at the April 10th meeting. The builders used low VOC construction material and the building would have had to been ventilated for two months straight. He will retrieve analysis on the VOC.
   - Harvey Bootsma expressed concern that the rubber seals to the wet and dry suits are deteriorating within a year. This problem began before the new building was constructed.
C. Federal Research Effort Reporting Compliance
   - Faculty reporting compliance has dropped from 95% to 38%. Faculty members who had federal grants need to report their time and effort.
D. Outside Activity Report
   - Outside activity needs to be reported.
E. New Equipment
   - Rob Paddock announced there are capital building funds remaining for new equipment. He requested faculty members who are interested to send him detailed information. The requests are to be only for long term non-consumable equipment.

IX. The meeting went into closed session to discuss the appointments of the Associate Deans.

X. Adjournment – The meeting was adjourned at 12:15pm.