INFORMATION REQUEST FORM FOR TRANSFER

TO THE STUDENT: Complete and sign Part I. Ask the designated school official at the ESL Program where you are currently enrolled to complete and sign Part II and to send the completed form to UWM.

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PART I: STUDENT

Student ____________________________________________ (Last name) (First) (Middle)

Email address: ____________________________________________

I wish to apply for the term starting: ____________________________

I authorize the Designated School Official to provide the information below as part of my application for admission to UWM.

SIGNATURE: __________________________________________ DATE: ____________

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PART II: DESIGNATED SCHOOL OFFICIAL

This form is for informational purposes only. The student is applying to UWM’s IEP and does not yet have an admissions letter. Please do not transfer the student’s SEVIS record.

Instructions for DSO: Please provide the following information and return the form (via email, fax, or mail) to UW-Milwaukee’s ESL Program.

1. What was/will be the last day of attendance at your institution: _________________ ☐ Never attended

2. SEVIS ID #: ___________________________ Earliest Possible Release Date*: ___________________________

   ("*if admitted to UWM IEP in the future"

3. Has the student consistently met financial responsibilities at your school? yes____ no____

   If not, please explain ________________________________________________________________

4. Is the student in good academic standing? yes____ no____

   If not, please explain ________________________________________________________________

5. To the best of your knowledge is the student currently in status (I-20)? yes____ no____

   If not, please explain ________________________________________________________________

DSO/Advisors Name ___________________________ Title: ___________________________

Signature: ___________________________ Date: ___________________________

School Name: ________________________________________________

Contact information: Telephone: ___________________________ Email: ___________________________

Please scan/email or fax, this form directly to the UWM Intensive English Program.
Email: esl@uwm.edu  Fax: 414-229-6258