Memorandum

TO: CEAS Faculty and Staff
FROM: Brett Peters
Dean, College of Engineering & Applied Science
DATE: December 11, 2015

SUBJECT: Request for Laboratory Modernization Project Proposal

The CEAS Advisory Committee on Differential Tuition (CEAS-ACDT), which is composed of two faculty/staff members and three CEAS Student representatives, has recommended the solicitation of proposals for the use of differential tuition funds. These funds are projected to be approximately $600,000 for the 2015-2016 academic year. In addition, transformational projects that can also leverage other funds are encouraged.

The proposed projects should be consistent with the goals and criteria established by the CEAS-ACDT and have a significant impact on one or more of the following unranked criteria:

a) Enhance instruction for CEAS students
b) Improve required courses
c) Have a broad impact
d) Be interdisciplinary in nature
e) Respond to assessment shortcomings
f) Fit CEAS Strategic Plan
g) Align with departmental long-range plan
h) Encourage collaborative and/or interdepartmental use of equipment
i) Address emerging technology issues
j) Enhance effectiveness of instruction associated with purchase

Please note the following:

1. Per CEAS-ACDT guidelines, equipment purchased with differential tuition is not intended for research purposes.
2. Departmental funding is not proportional to their student enrollment in the college.
3. In general, consumables/routine supplies will not be funded.

Project proposals should be submitted on the 2015-2016 “Form A-Project Request Form”. The electronic version of Form A, along with background information, goals, and the criteria established by the CEAS-ACDT can be found online at http://uwm.edu/engineering/academics-2/accreditation/differential-tuition/acdt-documents/ Please do not use out-of-date forms. Proposals and forms need to be typed and then submitted to the appropriate department chair. The department chair will then rank the proposals based on the importance and priority of the requests.

**Department Chairs need to submit all proposals and rankings (in either Word or PDF format) on or before February 15, 2016 to Associate Dean Ethan Munson (munson@uwm.edu).**

The CEAS Advisory Committee on Differential Tuition will recommend proposals to be funded. We will make a decision on the projects to be funded by April so that the projects may be implemented for the Fall 2016 semester. The CEAS-ACDT committee may invite Department Chairs to make brief presentations and/or request lab tours as part of their deliberation process in February or March.

c: Advisory Committee on Differential Tuition
Paul Klajbor, CEAS Assistant Dean