J-1 Transfer Request

This form should be completed by a J-1 student or scholar wishing to transfer program sponsorship from The University of Wisconsin - Milwaukee to another sponsor. This transfer should be requested 4 weeks before the new program start date. A J-1 student or scholar may transfer if the purpose of the transfer is to complete the objective for which he/she was admitted to exchange visitor status and if the exchange visitor remains within the same participant category (ex. Research Scholar, Master’s Student, etc.)

I. Exchange Visitor Transfer Request

I request that my program sponsorship be transferred to ______________________________________ Name of New Sponsor

(Program #: ___________________) effective as of __________________________________________ SEVIS Release Date

Field of research /teaching/activity at new institution: (Attach offer letter) ____________________________

I understand that I cannot continue my exchange program at UWM after the SEVIS Release Date, and that it is currently not possible to cancel a transfer-out once it is executed.

Name: ______________________________________________________________________________

Last Name               First Name      Middle Name

SEVIS ID: _______________________________ Date of Birth: ________________________________ MM/DD/YYYY

Signature of Exchange Visitor: _________________________________ Date: ____________________ MM/DD/YYYY

II. Confirmation from UWM Sponsoring Department (Scholars Only)

I have reviewed the information above and request that the Exchange Visitor be released to the new exchange program sponsor listed above. I understand that he/she cannot continue the current program at UWM after the SEVIS Release Date, and that it is currently not possible to cancel a transfer-out once it is executed.

Name of Supervisor: ______________________________________ Title: __________________________

Signature: _____________________________________________ Date: _________________________

Upon completion, please forward this form to the Office of International Students and Scholar Services, Garland 138. Please allow 5-10 working days for processing. If you have any questions or concerns, please contact ISSS at (414) 229-4846.