GRADUATE PROGRAM SUBCOMMITTEE

Minutes of Meeting #5

Wednesday, November 15, 2017 EMS E371 - 10:00 a.m.

Present: Professors J. Boyland (GFC Rep.), J. Jang, Q. Liao, W. Otieno (GFC Rep.), D. Yu, E. Munson (ex officio), I. Suzuki, B. Warras (Recording Secretary), N. Brown
Absent: R. Amano, H. Lopez
Guest: N. Campbell-Kyureghyan, D. Misra

The meeting was called to order at 10:00 a.m.

I. Announcement – Motion/Second (Boyland/Yu) Change the order of the business to move CAR form and add two items to Old Business. Motion approved.

II. Automatic Consent Business – Minutes from November 1, 2017 – Approved as written

III. New Business – Course Action Request

   BME720 Machine Perception New

   Motion/Second (Boyland/Yu) Motion passed - Approved

IV. Old Business -

   A. GPSC legislated responsibilities (Munson-doc from D. Misra) – copies were distributed; committee is asked to review the document with their department

   B. Guidelines for CGSA “bridge funding” (Munson) – discussed with suggestion that associate dean should consult with department chairs before making any monetary commitments; no motion only that departments should notify associate dean if changes should be made to the current practice.

   C. PhD Minor Rules (Munson) – Topic should be discussed within each department. Issue particularly affects Civil PhD students and their options in the Minor. (Minor area must be outside the Major area.)

   D. “Initial” Advisor – Discussion focused on newly admitted PhD students and the obligation to their faculty advisor taking into consideration research and financial commitment; using the term “initial” “research” or “no prefix” with advisor; members are asked to take the topic back to their departments for discussion and feedback at the next GPSC meeting.

   E. Incoming Student Contract(s) – Tabled for next meeting (tentative date November 29)

V. Adjournment – 11:45 a.m.

Respectfully submitted,

Betty Warras, Recording Secretary