GRADUATE PROGRAM SUBCOMMITTEE

Minutes of Meeting #3

Wednesday, October 18, 2017 EMS E371 - 10:00 a.m.

Guest: N. Abu-Zahra

The meeting was called to order at 10:05 a.m.

I. Announcements – None

II. Automatic Consent Business – Minutes from October 4, 2017 – Approved as written

III. Old Business – Math / Quantitative Methods list update from Industrial / Tabled from Meeting 1 – Move/Second (Yu/Jang) to approve the proposed Industrial list. Motion passed – List is approved (existing list will be updated)

IV. New Business –
   A. Grading Thesis credits for MS and PhD students (Abu-Zahra) – Currently no formal guidelines exist to monitor number of credits taken and semester results. Options presented were: establishing guidelines, requiring semester report, conference or journal paper, grading criteria, mandated guidelines. A Draft of guidelines will be considered.
   B. CGSA “bridge funds” (Munson) – Discussion included: fairness of distribution, setting limits to the allocation amount, distribution through associate dean of each department, centralized “bridge pool” versus department distribution. Move/Second (Amano/Suzuki) Table discussion and members will take the topic back to each of their departments for feedback.
   C. PhD Transcript designated concentration (Munson) – Moved to next meeting
   D. PhD Initial Advisor (Jang) – Moved to next meeting
   E. TA English course fee (Jang) – Moved to next meeting
   F. Appeal(s) regarding September 14 & 15, 2017 Qualifying Examination results Meeting moved into closed session (11:35 a.m.) [According to Wisconsin State 19.85(1) (f).] Motion/Second (Jang/Yu) Motion passed by roll call. Meeting rises from closed session (11:45 a.m.)

V. Adjournment – 11:45 a.m.

Respectfully submitted,

Betty Warras, Recording Secretary