GRADUATE PROGRAM SUBCOMMITTEE
Minutes of Meeting #1
Friday, October 4, 2013 EMS E371 - 11:30 a.m.

Present: Professors N. Abu-Zahra (MAT), C. Cheng (CS), N. Campbell-Kyureghyan (GFC Rep.), A. Dhingra (GFC Rep.), J. Li (CIV), Y. Li (ME), A. Mafi (EE), W. Otieno (IND), D. Yu (ex officio), Betty Warras (Recording Secretary)

The meeting was called to order at 11:40 a.m.

I. Announcements – GPSC Chair for 2013-2014 (Professor N. Abu-Zahra nominated/accepted); Committee discussed the need for each department to have a back-up representative to attend GPSC meetings.

II. Automatic Consent Business
   Minutes from Meeting 10 – April 19, 2013 – Approved as written

III. Old Business – The following items were tabled for next meeting / N. Abu-Zahra and D. Yu will meet in advance to discuss each item.
   1. MS Thesis / NonThesis Dossier/Comprehensive Exam Assessment Rubric
   2. Capstone Assessment Rubric
   3. PhD Prelim/Proposal Hearing Assessment Rubric

IV. New Business –
   1. ME / QE Course Requirement Change – C. Zhao (Advisor Y.Li) Replace ME411 with ME402 Motion/Second (Mafi/J.Li) to allow replacement. Following discussion-Motion passed.
   2. Approval of Professor T-C. Jen to serve as Chair of Graduate Committee – Graduate School policy states that “an individual who has been serving as a committee chair for a particular doctoral student may continue in that role for up to one year.” No GPSC action required.
   3. MSE Adv. Comp. Imaging Concentration – Discussed whether this is a concentration or track; Item tabled to future meeting for details from E. Munson
   4. GPSC Schedule for 2013-2014 – Next meetings will be October 18, November 8, December 6
   5. Qualifying Exam – The meeting moved into closed session (12:25 p.m.) [According to Wisconsin Stats 19.85(1) (f).]
Motion/Second (Abu-Zahra/Mafi) The motion passed by roll call.
Motion/Second (Dhingra/J.Li) that the committee rises from closed session (1:35p.m.) The motion passed by roll call.

V. Adjournment – 1:35 p.m.

Respectfully submitted,

Betty Warras, Recording Secretary