GRADUATE PROGRAM SUBCOMMITTEE
Minutes of Meeting #4
Friday, November 9, 2012
EMS 715 - 12:00 p.m.

Present:  Professors N. Abu-Zahra, J. Boyland (Chair), J. Chen, A. Dhingra (GFC Rep.), V. Nanduri, Associate Dean D. Yu (ex officio), Betty Warras (Recording Secretary)
Excused: Professors A. Mafi and D. Misra (GFC Rep.)
Absent: Professor J. Li
Guest: Professor M. Goyal

The meeting was called to order at 12:10 p.m.

I. Announcements – None

II. Automatic Consent Business
   Approval of Minutes from Meeting 3 – October 5, 2012 – Approved as written

III. Old Business – None

IV. New Business –
   A. HLC –
      1. Consider Publications – Discussion of the need/requirement that PhD graduates have specific publications prior to graduation; committee will discuss with their departments
      2. Policy or Practice for Evaluating Instructors – Discussion of criteria; Professor Boyland will circulate a DRAFT for review

   B. Qualifying Exam and Course Offerings – Discussion involved QE required courses versus specific department offerings; Committee suggested that issue go to the department level since this is not the situation for every department.

   C. Qualifying Exam – The meeting moved into closed session (12:35 p.m.) [According to Wisconsin Stats 19.85 (1) (f.)]
      Motion/Second (Abu-Zahra/Nanduri) The motion passed by roll call.
      Motion/Second (Nanduri/Chen) that the committee rises from closed session (1:00 p.m.) The motion passed by roll call.

V. Adjournment – 1:00 p.m.

Respectfully submitted,

Betty Warras, Recording Secretary