GRADUATE PROGRAM SUBCOMMITTEE  
Minutes of Meeting #5  
Friday, February 17, EMS E371  
11:00 a.m.

Present: Professors N. Abu-Zahra, J. Boyland (Chair), J. Chen, A. Dhingra (GFC Rep.), J. Li, A. Mafi, D. Misra (GFC Rep.), V. Nanduri, Associate Dean R. Perez, ex officio, Betty Warras (Recording Secretary)  
Excused: Associate Dean D. Yu

The meeting was called to order at 11:00 a.m.

I. Announcements – None

II. Approval of Minutes from Meeting 4, December 16, 2011 – Approved w/minor change

III. Old Business –

A. Course Action Request – Action followed review and discussion  
EE439 Introduction to Biomedical Optics  
Motion/Second (Mafi/Misra) to approve. Motion passed

B. Qualifying Exam – Requirement of exam with regard to credits (18) completed – Committee discussion determined that current criteria will stand with review on a case-by-case basis for exceptions/postponements

IV. New Business –

A. Course Action Request – Actions followed review and discussion:  
CS754 Compiler Construction and Theory  
Motion/Second (Mafi/Nanduri) to approve. Motion passed

EE742 Electromagnetic Wave Theory  
Motion/Second (Mafi/Misra) to approve. Motion passed

MAT442 Thermodynamics of Materials  
Motion/Second (Abu-Zahra/Misra) to approve. Motion passed

B. CEAS/QE Guidelines for students who fail second attempt – Discussion covered the options of switching to the MS program; leaving the PhD program for one year; re-applying; re-taking the QE after re-entry. A formal policy will be considered at the next GPSC meeting / Chair will provide a first draft

C. Qualifying Exam –  
The meeting moved into closed session (11:35 a.m.) [According to Wisconsin Stats 19.85 (1) (f).]  
Motion/Second (Abu-Zahra/Nanduri). The motion passed by roll call.  
Motion/Second (Misra/Li) that the committee rises from closed session (11:55 a.m.). The motion passed by roll call.

V. Adjournment – 11:55 a.m.

Respectfully submitted,

Betty Warras, Recording Secretary