October 4, 2013

MEMO

To: GPSC Members

Fm: Betty Warras, Graduate Programs Office

Re: GPSC Meeting #1 2013 - 2014

The following is the Agenda for GPSC Meeting #1 October 4, 2013 - 11:30 a.m. in EMS E371

AGENDA

I. Announcements – Nomination of GPSC Chair

II. Automatic Consent Business – Approval of Minutes from April 19, 2013 (Meeting #10 2012 -13)

III. Old Business

1. MS Thesis / NonThesis (Dossier) / Comprehensive Exam Assessment Rubric
2. Capstone Assessment Rubric
3. PhD Prelim/Proposal Hearing Assessment Rubric

IV. New Business

1. ME / QE Course Requirement Change Request
2. ME Approval of Professor T-C Jen to serve as Chair of Graduate Committees
3. MSE New Concentration in Adv. Comp. Imaging (E. Munson)
4. GPSC Schedule for 2013 – 2014
5. Qualifying Exam Results from September 12&13, 2013 – Meeting will go into closed session [According to Wisconsin Stats 19.85(1)(f).]

V. Adjournment
May 17, 2013 – Notes from Informal discussion


Excused: Professors A. Dhingra, J. Li, D. Misra, V. Nanduri

Start: 11:40 a.m. (lacking quorum)

DISCUSSION OF OLD BUSINESS:

1. Non Thesis Comprehensive Exam (eg. EE department day one of QE). A. Mafi will take EE issue of QE back to department for discussion.
2. Reviewed Capstone Draft (frm J. Boyland)
3. Eliminate exam option and replace w/choice of Dossier or Capstone
4. PhD Prelim/Proposal Rubric – use MS rubric as guide to develop the PhD rubric
   - Prelim assesses the minor
   - Proposal assesses the research
   - Encourage committees to invite a sixth “outside” contributor to also participate in the assessment

DISCUSSION OF NEW BUSINESS:

1. ME/QE Course Requirement – Committee heard department rep. (J. Chen) argue in favor of course change/ME402 is helpful to the student’s research
2. GPSC schedule for 2013-2014 / Tentative: October 4, 2013 meeting to review Fall QE
3. T-C Jen continue as committee chair for graduating student(s) – Approval from GPSC / Graduate School criteria
4. Departments should appoint “back-up” GPSC rep. / each department should indicate representative and alternate rep. / information should be provided to Dean’s Office with committee members list and alternates / GPSC member needs to notify the alternate when his or her presence will be needed