Budget Model Working Group
Union Rm. 345 B&C
March 1, 2013
8:30 a.m. – 10:02 a.m.

Meeting Notes:

Present: Swarnjit Arora, Jerry Tarrer, Autumn Anfang, Pat Borger, Michael Brondino, Chukuka Enwemeka, Paul Fischer, Sherry Goggans, Bob Greenstreet, Mark Harris, Randy Holper, Jennifer Jordan, Cindy Kluge, Joyce Latham, Gwat Yong Lie, Irma Michelle Lopez Rios, Sally Lundeen, Devendra Misra, Janet Padway, Patrice Petro, Timothy Smunt, Rodney Swain, Habibollah Tabatabai, Cindy Walker, Don Weill

Not Present: Joan Aguado-Ware, Asif Ashiqali, James Cook, Susan Fontana, Liam Callanan, Jacques Du Plessis, Andy Geiger, Geoff Hurtado, Rebecca Klaper, Kathleen Koch, Tom Luljak, Joan Prince, Charles Schuster, Kurt Svoboda

Feedback from 2/20/13 Town Hall Forum

The general consensus amongst members of the BMWG was that the presentation and forum was good and useful. Members stressed the value of providing an explanation of the current budget model. It was also mentioned that the broader campus community, however, did not attend the forum. Co-Chair stressed that the sponsors want to be as responsive as possible to the BMWG members.

Review & discussion of budget development process & timeline

On January 31st members of the BMWG met with the consultant Larry Goldstein. In that meeting the members discussed several potential changes to the data gathering process. These proposed changes were summarized in a document drafted by Cindy Walker & Joan Aguado Ware (handout). The group discussed these and other changes. The members agreed on the following:

- The first two (2) questions from the data gather exercise will be deleted;
- The sessions should be structured to allow the groups to ask questions during the sessions.
- 1-2 (depending on demand) additional listening sessions will be conducted and the 14 remaining stakeholder groups along with the broader campus community will be invited to participate.
• Jerry Tarrer, Swarnjit Arora, Cindy Walker, and Mark Harris will conduct the 1-2 sessions. The session is to include:
  1. Prezi presentation (explanation of current budget model)
  2. A budget model timeline
  3. Results of 4 previous listening sessions
  4. Consideration of the 3 (of the original 5) questions from the BMWG
  5. Q&A

The members emphasized the need to communicate in the session invitation that once a new budget model has been selected there will be additional Town Hall meetings designed to solicit their feedback.

Recap results of January meeting of the BMWG

The sponsors have asked the BMWG to forward at least 2 different budget model recommendations. Also the sponsors have agreed to extend the timeline for the adoption of a new budget model for the campus.

The meeting included some conversation about the 4 general approaches to resource allocation under consideration by the BMWG (RCM, Incremental, Zero based and Formula). The group discussed the fact that the 4 above resource allocation approaches are not models but are philosophical approaches to how resource allocation can be addressed in higher education. Paul Fischer offered to review and analysis (from an accounting perspective) each of the 4 approaches. Although Paul’s offer was generally well received, there was some concern that because we have not yet developed a “model” we should wait before conducting any type of analysis.

Chukuka Enwemeka suggested it would be easier for the group to select a budget model if they had before them all of the revenues and costs associated with operating each unit on campus. He requested the BMWG be provided with the following for each unit on campus – Revenue and associated costs (i.e. who pays for what). He argued this information would help the BMWG determine which resource allocation approach would work for UWM. Chukuka did not define a “unit”.

The meeting also included a discussion on the role of the consultant (Mr. Larry Goldstein from Campus Strategies). The group agreed the consultant should be more available to provide direction in the development of the campus’ budget model. The BMWG was reminded that in the consultant’s response to the original RFP were outlined the responsibilities and deliverables of the consultant. Jerry Tarrer agreed to bring the consultant back to campus for follow up sessions with the BMWG. Mr. Tarrer will contact the Consultant to see if he can be available for the 3/29/13 meeting (or as close to that date as possible).
It was decided in the meeting that the Budget Model Issues List will be re-sent to the members as an attachment in an e-mail. The issues list includes all areas or topics the BMWG will address in the development of a new budget model. BMWG members are to add any issues they believe ought to be addressed in the new budget model to this list in preparation for the next BMWG meeting to be held 3/29/13.

**Action Items**

1. Jerry Tarrer, Swarnjit Arora, Cindy Walker & Mark Harris to conduct 1-2 listening sessions using the new format.
2. Sherry Goggans will distribute the Issues List to the BMWG members as soon as possible.
3. Each member of the BMWG will add issues they identify in preparation for the 3/29/13 meeting. They will forward their additions to Sherry Goggans prior to the meeting.
4. The Budget Model Support Team and the Co-Chairs will develop a report outlining, by Unit (to be defined) all Revenues and associated expenses (costs).
5. Jerry Tarrer & Swarnjit Arora will communicate with the consultant and arrange for him to return to campus to meet with the BMWG.

Meeting adjourned 10:02 a.m.