Budget Model Working Group
Regents Room
November 1, 2012
10:05 a.m. - 10:50 a.m.

Meeting Notes:

Present: Swarnjit Arora, Jerry Tarrer, Joan Aguado, Michael Brondino, Liam Callanan, Jacques Du Plessis, Chukuka Enwemeka, Andy Geiger, Mark Harris, Randy Holper, Jennifer Jordan, Kathleen Koch, Gwat Yong Lie, Irma Michelle Lopez Rios, Sally Lundeen, Devendra Misra, Janet Padway, Charles Schuster, Cindy Walker, Janice Miller, Barbara Fitzgerald, Don Weill


Meeting began with introductions of attendees.

Johannes Britz discussed the sponsorship of the Budget Model which includes himself, Chancellor Michael Lovell and the interim Vice Chancellor of Finance & Administrative Affairs, Robin Van Harpen. Johannes stated that the current Budget Model has served its purpose and that the new Budget Model Resource Allocation should be aligned to support:

1. The University's Strategic Plan
2. Academic Program Plan (the Budget model should lead and guide the Strategic Plan through enrollment management and research planning)

Robin Van Harpin stated that Finance & Administrative Affairs involvement is to support the strategic priorities and to provide support and expertise to the process.

Larry Goldstein the Consultant will be here for the 2 day Budget Model Educational meetings schedule for November 7th and November 9th. There are 60 slots available each day, register through My Dev.

Also, the consultant will facilitate the Kick-Off meeting of the Budget Model Working Group on November 8, 2012:

- An introduction to the concept of Resource Allocation
- Best Practices linking to Planning (Academic & Strategic)
- Teambuilding
- Basic principles of Resource Allocation

During the process, the Budget Model Working Group (BMWG) will be divided into pairs for the requirements gathering. Requirements will be gathered by facilitated forums which should be 2-3 forums per pair. We are looking for Campus input into our future resource allocation method. The BMWG will develop questions for the campus community at the Kickoff meeting Thursday that will be used in the forums; the forums should last approximately 90 minutes.

The Budget Model development should be organic, the answers to issues will form the model. In March 2013 the BMWG will report to the Sponsors on the progress to date and recommended two different budget model allocation approaches. The sponsors will choose one of the two recommended approaches. This recommended approach will then serve as the framework for the full development of a new resource allocation model.

By early summer of 2013, the BMWG will have developed a new model; have the new budget model signed-off on by the Sponsors, and begin the testing phase of the new budget model.

In October 2013 the BMWG will recommend a fully developed and tested budget model to the Chancellor and Sponsors.

Swarnjit Arora emphasized that we must get the Faculty's point of view, and ensure the sponsors (Michael Lovell, Johannes Britz and Robin Van Harpen) are satisfied with the outcome. He also emphasized that the BMWG will be working closely with the Consultant, and the questions asked by the BMWG of the campus during the requirements gathering phases must be specific to UWM. Professor Arora said that as a group the BMWG must ask consistent questions and analyze the data very carefully.

The BMWG will have a Project Manager who currently is Sherry Goggans.

All reports and materials will be on a Budget Model website that is currently under development. The website can build-in the opportunity for campus to have input into the new budget model.

Jerry Tarrer & Swarnjit Arora will develop the agenda for the November 8th Kick-Off meeting.
Mark Harris added that the BMWG should think about how we can obtain feedback from the faculty and staff on the process after we have completed the requirements gathering. Someone else suggested that the same type of forum that Human Resources used to disseminate the UPS (University Personnel System) information may be a good model to follow.

Pantherfile access will be given to the Budget Model Working Group today.

When asked, Provost Britz explained that it is the Chancellor who will have the final say on the new Budget Model for the campus.

Some work was done by the BMWG last summer, since then the group has doubled and many did not participate. In addition, there were more faculty members added to the group.

Meeting adjourned 10:50 a.m.