Budget Model Working Group
Regents Room
November 28, 2012
7:35 a.m. – 9:07 a.m.

Meeting Notes:


Not Present: Asif Ashiqali, Liam Callanan, James Cook, Susan Fontana, Chukuka Enwemeka, Bob Greenstreet, Tom Luljak, Joan Prince, Doug Woods

Introduction of BMWG attendees

Team members introduced themselves.

Debrief of BMWG Kickoff Meeting on 11/8/12

The Kick-Off Meeting report to the Sponsors was distributed and reviewed by the group. Attention was drawn to page 4 of the report where the Stakeholder Groups were identified.

Attention was also drawn to the addition of ground rule number six (6) stipulating that no substitutes should attend the BMWG meetings and that members should work with the co-chairs to stay abreast of developments. Ground rule six also stipulates that the co-chairs should ask members who are chronically absent to relinquish her/his membership.

The group discussed the need to have 75% group members in attendance at future meetings to have a quorum. This was the percentage that was decided on at the Budget Kick-Off Meeting. This number may need to be revisited in the future.

Identification of the 2 Person Teams for Data Gathering

Jerry Tarrer opened the discussion to determine how the two (2) member teams would be chosen? After lengthy discussion by BMWG members, it was decided that the two (2) Chairs, Jerry Tarrer and Swarnjit Arora would assign the two (2) member teams.
Confirming and Selecting Stakeholder Groups

The BMWG members then attempted to prioritize the stakeholder groups by each placing dots next to the 3 groups with which they would most like to speak. Discussion was held to determine how some groups were defined, i.e., Faculty Senate, does the Faculty Senate include Faculty & Staff by School/Colleges? Discussion also centered how to group smaller committees, like the APBC and the APCC. The group decided that the goal is to be as inclusive as possible and that the co-chairs should decide the groups with this understanding in mind.

The two Chairs will also pair the two (2) member teams with Stakeholder groups within the next week. Once the 2 member teams have been announced, the Chairs would like to receive feedback from the two (2) member teams as soon as possible if there are any discrepancies.

Introduction of Key Budget Model Issues

The group would like to receive critical budget model issue samples that will be addressed during the interview process.

Introduction of the Current UWM Resource Allocation Model

Copies of the Current Resource Allocation Model and the Current Tuition Allocation Model were distributed to the group. Members were pleased to have this information, brief discussion regarding clarification of information in both models.

List of budget restraints will be distributed to the group members at a later date.

Other

The Group asked that future meeting be scheduled as far ahead as possible and to stick to that time. The majority of the group would like to meet at 7:30 a.m., with an alternate time of 8:00 a.m., start time.

Discussion led to if it is necessary to have a quorum at regular meetings. How many members are needed to have a discussion, and how many members are needed to close the discussion?

Sherry Goggans will create a Doodle poll for meetings to be held every three weeks, and schedule out until spring of 2013, the next meeting should be in mid-December.

Meeting adjourned 9:07 a.m.