ArtsECO Spring 2018 Internship Work Record

UWM Student workers are limited to 25 hours of work per week at ALL University appointments during the academic year. You must include hours worked at non-ArtsECO UWM appointments (ie, food service, Union Gallery, departmental offices, etc.) with your ArtsECO hours so that you do not exceed 25 hours per week. You will still be paid your full ArtsECO stipend, just perhaps over a longer time frame.

Intern Name: 
Internship Site: 

Please complete this form for each week that you work at your ArtsECO Internship site. Submit via hardcopy (Art Building, Room 273) or email (wormj@uwm.edu) by the Sunday following the week of work. Time sheets are approved on Mondays and paid every two weeks on the following schedule:

- Feb A 2018 • Work weeks: 1/21/18 - 2/3/18 • Work records due: 1/28/18 & 2/4/18 • Paydate: 2/15/18
- Feb B 2018 • Work weeks: 2/4/18 - 2/17/18 • Work records due: 2/11/18 & 2/18/18 • Paydate: 3/1/18
- Apr A 2018 • Work weeks: 3/18/18 - 3/31/18 • Work records due: 3/25/18 & 4/1/18 • Paydate: 4/12/18
- Apr B 2018 • Work weeks: 4/1/18 - 4/14/18 • Work records due: 4/8/18 & 4/15/18 • Paydate: 4/26/18

<table>
<thead>
<tr>
<th>Dates</th>
<th>Hours Worked (ie, 10:00-12:00)</th>
<th>Total ArtsECO Hours</th>
<th>Site Supervisor Approval (signature)</th>
<th>Comments</th>
<th>Non-ArtsECO UWM student worker hours</th>
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