Enhancing Advising
Meeting Minutes

February 18, 2014

Present: Jen Hayes, Ashleigh Brown, Brian Williams, Aggie Northrup, Michele Fero, Dorrie Von Kerckoorde, Joel Spiess, Tammy Taylor, Tina Current, Andrea Wrench, Alejandra Lopez, Ashlie Schaffner, Kate Powers, Kristin George, Rebecca Olsen, Angie Sadowsky, Kristin Roosevelt, Kathy Barnes, Brian Hinshaw

Next meeting: March 18, 2014 at 10:00am to 11:30am (following ACN; Union 179)

I. First Year Probation Hold Comparative Data Presentation- Brian Hinshaw

- Brian Hinshaw presented student data surrounding the implementation of probation and first year probation holds. He outlined the trends seen in regards to retention of students who experience academic probation. In general, students who receive academic probation have lower graduation rates and are more likely to discontinue attending UWM. UWM has implemented the probation hold and each school and college handles the process of reaching out to students with probation differently, however, the consistent piece is that students must have a conversation and create a plan to be successful in the next semester before the hold can be removed.

- Brian's detailed data presentation and suggestion to look at other institutions practices around probation has provided the group with questions that will need to be addressed in future meetings:
  - What is effective in advising offices on campus that we can look to use across all schools & colleges?
  - Is there a new policy that should be developed and proposed to campus administration about academic probation? If so, what would such a policy look like?
  - Are there other models of addressing poor academic performance at other institutions more effective? If yes, how do other models differ from UWM and how are they more effective?

- After questions and comments from the group, it was decided that each advising unit would be charged to do the following prior to the next Enhancing Advising meeting:
  - Assess the current approach used in your own advising offices and the effectiveness of the practice in place.
  - Evaluate other institutions' approach to academic probation and summarize those ideas which are effective to present to the group.

II. Advisor Email List

- Jen followed up on the request from the last EA committee meeting that a separate email list be established for advisors on campus. It seems that getting an advisor-only list is more complicated than expected. Defining who would be on this list is the issue. There are undergraduate, graduate and faculty advisors of record and that is not the intended group this list would target.

- The question was asked why there needed to be a separate list and the reason the group wanted to investigate this option was to protect student information being sent and to target the advisors only. The ACN list does include the advisors already, so it was also
stated that this list would duplicate efforts and be another list to share with entities on campus for information dissemination. The group agreed to revisit this topic at the next meeting and discuss the function and purpose of an exclusive list and whether or not it is necessary.

III. Next Steps

- Advising Units should review other institutions practices for handling academic probation, as well as their own (include data analysis, if possible) and bring insights to the next meeting.
- Be ready to have a discussion about the necessity for a separate advising list.
  - What are the reasons to have a separate email list?
  - Who would be on this email list?
  - Is there a directory we should build instead to be able to easily access one another on campus (other than via email)?
- Next Meeting: Tuesday, March 18- 10:00am to 11:30am in Union 179

IV. Future Discussion

- NSO Parent Advising PowerPoint- need to review and revise this power point for NSO sessions coming up this summer.
- Professional Development for Advisors on campus

*Minutes submitted by Jen Hayes, EA Committee Chair on 2/28/14*