Registrar’s Office

Fall 2016 Update
# Enrollment

## Winterim 2017

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Appointments</td>
<td>Live</td>
</tr>
<tr>
<td>Priority Enrollment</td>
<td>Oct. 17&lt;sup&gt;th&lt;/sup&gt; to Oct. 21&lt;sup&gt;st&lt;/sup&gt;</td>
</tr>
<tr>
<td>Open Enrollment Begins</td>
<td>Oct. 22&lt;sup&gt;nd&lt;/sup&gt;</td>
</tr>
<tr>
<td>First Day of Classes</td>
<td>Jan. 3&lt;sup&gt;rd&lt;/sup&gt;, 2017</td>
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<tr>
<td>Add Deadline</td>
<td>Jan. 3&lt;sup&gt;rd&lt;/sup&gt;</td>
</tr>
<tr>
<td>Drop Deadline</td>
<td>Jan. 9&lt;sup&gt;th&lt;/sup&gt;</td>
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</tbody>
</table>
## Enrollment

### Spring 2017

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
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<tbody>
<tr>
<td>Enrollment Appointments</td>
<td>Nov. 7&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>Priority Enrollment</td>
<td>Nov. 14&lt;sup&gt;th&lt;/sup&gt; to Dec. 4&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>Open Enrollment Begins</td>
<td>Dec. 5&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>First Day of Classes</td>
<td>Jan. 23&lt;sup&gt;rd&lt;/sup&gt;, 2017</td>
</tr>
<tr>
<td>Add Deadline</td>
<td>Feb. 3&lt;sup&gt;rd&lt;/sup&gt;</td>
</tr>
<tr>
<td>Drop Deadline</td>
<td>Feb. 17&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>Withdrawal Deadline</td>
<td>March 17&lt;sup&gt;th&lt;/sup&gt;</td>
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</tbody>
</table>
Office Reorganization

Registrar (Seth Zlotocha)

**Academic Services** (Brian Hinshaw)
Advisement, Classroom Assignments, Course Scheduling & Planning, Curriculum & Course Approval, GERs, Grading

**Records Services** (Sandy Humes)
FERPA Compliance, Graduation Clearance, Student Records

**Student Services** (Vacant)
Enrollment, Information Center, Registration & Fees, Transfer Credit Evaluation

**Testing Services** (Lisa Fugina)
Placement Testing, National Testing, Certification Exams, Course Evaluations, Exam Processing
Use this form to send an email to the Registrar's Office. Enter your ePanther ID or, if you do not have one, check the "I do not have an ePanther ID" box. Once you go to the next field, if you've typed in your ePantherID, your name, phone number, and email address will populate automatically.

**ePanther ID** *

Type in your ePanther ID, without @uwm.edu

**Otherwise...**

- [] I do not have an ePanther ID

Please provide as much information as possible so that we may route your inquiry most efficiently and ensure that the appropriate area/individual responds. All fields are required.

**Contact Information**

**Name** *

**Email** *

**Phone** *
Second Repeat Requests

Process Recommendation:
1. School/College appeals for repeats beyond the allowable limit (3rd+ attempt at a non-repeat-for-credit course) should include permission from the academic department if the course is owned by the College of Letters & Science or the Lubar School of Business. (See RO’s Enrollment Policies page)
2. School/College enters permission via transcript text only if appeal is approved by both School/College and the academic department.
3. Enrollment processing will require transcript text. When possible, please include a copy of academic department permission form/email/etc.
Upcoming Initiatives

**College Scheduler** *(video overview)*
Student-Facing Schedule Optimizer

**Curriculum Management Software** *(UC Berkeley)*
Catalog Management
Course/Curriculum Management
Section Scheduler

Transfer Evaluation Tools for Prospective Students

Centralized Advisement Reporting
Questions?