ACN Meeting Minutes

Tuesday, December 16, 2014


Total: 58

Registrar’s office update – Brian Hinshaw and Seth Zlotcha
Presentation found at: (http://bit.ly/17SNY3W)

- Advising/Progress towards degree – student surveys
- Remedial Credit policy (Board of Regents)
  - Required to complete remedial work within first 30 credits
- If student has remedial work - Check list item after orientation – on TO DO list
  - To Do item stays on account throughout first semester until they receive a C in their remedial class
  - No impact on ability to enroll (the TO DO item)
- If student did not enroll in remedial work in the fall
  - Will have registrar hold
  - Have to see advisor before registering
  - Advisor reminds them about taking remedial courses
- Concerns
  - Students in remedial classes tend to withdraw at double the rate of other students
  - If students reach 30 credits and haven’t passed remedial – have hold on record – cannot register. Have to see advisor – get hold removed by advisor – but may need appeal to be allowed to register
- Automated email of appointment for enrollment/registration.
  - Trying to push students to use their priority appointments to register for classes.
  - Average students wait 34 days to register!
  - Hope to use mobile app or text to push students to register
- Fall freshman enrollment – 29% of fall freshmen have not enrolled in spring classes
  - About ¼ of students have a hold
  - About 80% of those have a financial hold
- Numbers similar to last year—slightly higher this year.

- **Max Term Credit Overloads** - Carla Behnke
  - Formerly—enter transcript text—paper form—route to office—process
  - NOW—enter transcript text—automated email sent to student and advisor gives students the ok—students are able to add the class through PAWS

- **PAPER forms still needed for repeats beyond allowed limit**
  - Lets students know there is an added fee for overload

- **PAWS User Group**—working with School of Education
  - Regular meetings to share info about processes in PAWS, forewarn about outages or upgrades, allow for crowd sourcing, problem solving.
  - First meeting in Feb—focus on advising in PAWS
  - Later meetings will focus on financial aid and other topics
  - More info coming in the new year

- **Search and screen**—Academic Advisement Coordinator position—coming in new year

- **Persistence to degree**
  - RO Data Mining—Meiling He
    - Freshmen 2002-2009 if less than 10 credits per term <10% Grad within 6 years
    - Average 12 credits per term about 30% graduation rate
    - 4 year grade rate 14%
    - Average 14 credits about 60 % graduation rate
    - 15 or more credits 80% graduation rate
  - Speaks to student persistence.
    - Easy for students who are less than full time tend to lose focus and drive

- **Student Survey—Course Scheduling** - Emily Heinz
  - Student responses—course scheduling
    - Most students don’t expect to graduate in 4 years—many part-timers need 8 years to graduate
    - Sophomore standing and above surveyed
    - Students schedule other responsibilities around their class schedule.
      - Fit work/personal around what class schedule dictates.
      - Part time students also say this but in lower numbers
    - Time conflicts between required classes are part of the reason they are delayed for graduation (61%)
    - Why no graduate in 4 years—chosen major could NOT be completed in 4 years
    - 53% said they would take a Friday class if it was required and if they did not have other options
    - Electives—prefer no classes on Friday.
    - Don’t want to take classes before 9am
    - Most popular 9-2, 2nd online, 3rd evening or off schedule
Questions: Students having problems registering for math – specifically transfer students – contact Registrar’s Office
  o Students who have met requirements in an irregular way – may have difficulty registering
  o Also not catching classes in progress – call math department!
  o If questions or concerns, contact Registrar’s Office – could be a coding issue – they may be able to fix.

Developmental Education Update - Phyllis King and Kyle Swanson

• Reform – has been a high priority on campus and in the system
• Updates - System has done a lot of work
  o Want to make this a pre-college preparation for students
  o Help them get remedial course load done before college
• How UWM is approaching this
  o Early math placement testing – take it early and often in high school
  o Also address English deficiencies
  o Provide more teacher preparation
  o Working with MPS and other conversations around Milwaukee (MATC)
  o Looking at Bridge programming
    ▪ Goal get 33% or lower students needing remedial math
    ▪ Hoping for 85% program completion
  o More of a moving up strategy – helping students enroll in credit bearing courses sooner. Provide extra support – additional teaching, tutoring – whatever we need.
    ▪ All students enter in credit bearing English course – no English 95 – get extra support 1 credit course to help them.
    ▪ Need to do move up carefully and strategically – ensure student’s success
    ▪ Teacher/TA prep and 30 credit policy
    ▪ Moving 500 students into credit bearing math with extra support
  o We are receiving 2 grants to help fund this writing grants now – extra monies will help support
• Results:
  o It’s working – but still a work in progress – need everyone’s help!
• MEETING WITH AOC – moving courses out of AOC – what services will be most effective with these students
• Focus beyond first year students – Spring A2S Conference
  o Look at 2nd 3rd 4th year students in spring conference
  o Retention focus
  o Assistance to see more students graduate
  o More to come about retreat in spring
• **Developmental Math** - Kyle Swanson
  o First group Finals happening now.
    ▪ Optimistic – knows grades in 2 sections 72% pass rate so far
    ▪ Still working on how to deal with mastery based program and student expectations
    ▪ More info week of December 23.
  o Winterim workshop being offered
    ▪ Passing grade but not above C – working with them over UWinteriM to help them possibly get into credit bearing course for spring Math 92
    ▪ $50 fee billed to PAWS for course
    ▪ Students will be contacted by Math department directly
  o Courses are very open for Spring term right now – don’t anticipate any enrollment issues
  o Incorporate study strategies into course
    ▪ Jonnie Dvorak helping incorporate study skills

**STEM update – Kyle Swanson**

• **How to advise students**
  o Student complaint – claims was advised to take GERs – and not focused on prepping for STEM – getting math done ASAP etc.

• **How can the Math department give advisors better information?**

• **Reality Check for Students**
  o Some students come in at Math 90/94 - then do not pass calculus – may need to rethink degree path.
  o Even when coming in at Math 105 – figure out how to move through courses more efficiently – need to use UWinteriM and Summer terms
  o Concern is financial aid

• **Advisors start by talking about if students are thinking about science career** – encourage them to get into correct math class to start

• **Student Outreach**
  o How can STEM field communicate earlier and better with students
  o Doing open advising with L&S
  o Have science departments talk to each other and help not have scheduling conflicts
    ▪ Students are finding courses are at the same time
  o Advisors should communicate with departments so they realize there are concerns
    ▪ Students tend to find conflicts – departments don’t typically see it because they are looking at their staff schedule/TAschedules/grad classes etc.
  o We can solve lots of issues by communicating better
• **Questions/Concerns**
  - Advisors would like a list of who are contact people within STEM departments
  - Worry that students – especially athletes – are not considered serious by science departments

• **Recommendations**
  - Biological Sciences recommend open advising – 2 days in the week prior to registration – they can ask any question they want and declare their major
  - Physics – reach out to chair – and will channel information to appropriate person

• **Who are the best advocates?**
  - Undergraduate advisors are best

• **Students aren’t sure who to email** – some advisors have double duties
  - Pre-professional advisors are now listed

• **Non-majors are also welcome to come in to open advising**
  - Bio/Chem – used to list rotation of courses so students can know when they can take the courses they needle
  - Phyllis will come up with STEM list – Advisor contacts – and who we can send students to who can help them.

**Campus Community Reports**

• **Enhancing Advising** – Jen Hayes
  - Let everyone know – UnConference take aways
    - Initiatives can be guided
    - Report coming – in January
  - Access to Success changes – Jen sitting in on sessions

• **LGBT resource Center** – Dee Jay Johnson
  - Auditions Thursday last week for the Drag Show
    - In the process of opening up audition for videos
    - Go out live today – through next week Tuesday (12/23/14)
    - Send audition videos to DeeJay
  - Rebranding Drag Show for 2015 – more new and promo items for Drag show and Center itself
    - Show is February 21 - off campus at Milwaukee theater
    - VIP seating
    - Take it to the next level
  - Safe Space Training dates coming soon

• **Registrar’s Office** – Brian Hinshaw
  - New cut off - act sub score 24 or higher student goes into credit bearing math even if remedial
  - We have reached out to department to bump them up
  - Prereq in PAWS already
  - No notification for advisors yet
In place for freshmen for fall – but still working out details of how students will know.

- **Panther Academic Support Services** – Mary Knasinski
  - Winterim tutoring starts January 5
    - Mostly all walk-in
    - Some online
    - Can do appointment
  - Since courses are so short – want to make more available
  - Will send poster in word format
  - Library east wing first floor

- **Undergraduate Admissions** – Alberto Maldonado
  - On behalf of Brian Troyer
    - Happy Holidays – Feliz Navidad!
  - Up in application 10% broke the 500 mark
  - Up 18.4% in admit
  - 100 more students admitted compared to last year
  - Thank you to everyone who plays a role
  - New staff – Adrian German – 50% recruiter – Metro Milwaukee territory
  - Hosting Bilingual visit day January 24! Great demand from students and families
    - In Spanish Language! Let people know.
  - College Goal WI – financial side of things
    - Volunteering – every Saturdays in February – come to 30 locations in state of WI
    - Just need to be welcoming – will be financial specialists available
    - Offer more opportunities
    - Also one Wednesday evening in February
    - Hope to encourage more parents to bring their children

**Announcements**

- **Athletics** – Kelly Diener
  - Please send verification forms if you haven’t
  - Get them in before holidays!

- **Grad school open house**
  - 600 pre-registered
  - Save the date November 5, 2015 for the next one
  - Got a lot of feedback - will use for the next Open House
  - Thank you to everyone!

- **PSOA advising** - new advisor – Sarah Glaser (training with Louis now – full student load soon!)

- **AOC** – Karen
  - Updated list of advisors and their contact info available
  - List exists – if you want to be added – contact Ashlie or Rebecca Olson

- **MAVRC** – Sarah Terry
  - Rebuild renovation – now on Union 1st floor 183 and 181
- University has been accepted to program – scholarship
- Open February
- In January – workshops for helping students with essays etc
- Any level student scholarship
  - Continue to receive annually no need to reapply
  - Contact MAVRC if questions

- **New ACN Website update!** - Gary Cooper-Sperber
  - Got access to WordPress – finally after 35 days!
  - Had to create a physical space on website and set up user controls
  - Been starting the build out, and playing with controls
  - Hopes to have a draft in January to the leadership – and launch in Spring