ADAAAC Meeting Minutes

Wed, December 12, 2017

Attendees: Natalie Benavides, David Delgado, Paul Gunderson, Aura Hirschman, Kevin Jahnke, Mary Knasinski, Jason Kuiper, Natasha Lee, Brian Peters, Kim Pietsch, Sarah Ruder, Zack Steuerwald, Beth Traylor, Sue Wolff.

1. Approval of last meeting minutes--Approved
2. Volunteer note taker – Natalie Benavides
3. Announcements: webinar recordings and upcoming webinars
	* David Delgado - CETL Teaching and Learning Symposium: great opportunity to network. Free event, lunch provided. Aura and Beth submitted some proposals. Update – The proposal on Accessibility was approved.
	* Aura - More webinars available at Center of Technology and Disability: <http://www.ctdinstitute.org/>
4. ADAAAC Annual Report will be forwarded to Phyllis and the Chancellor in advance of the upcoming meeting. Suggested edits:
	1. Include term “university” when referring to staff
	2. Gender neutral references
	3. Updated language for D2L will be provided by David Delgado, to be included as an update or addendum
	4. Committee group list should include College of Nursing, Physical Plant to be referred to as “Facility Services”, Purchasing is “Office of Procurement”.
5. Reviewed “Report on oversight of campus wide accessibility”, created by Shannon.
	1. Background: last year, Aura and Beth presented to the Chancellor that recommended the hiring a full-time accessibility expert for campus. This was rejected due to current budget concerns, but committee wants to keep as a long-term goal. Shannon compiled a report which details existing resources; resolution agreements by other schools; EIT accessibility policies; and examples of job descriptions. This is the beginning of a process to share what other campuses are doing and why. ADAAAC will need to do further study of need.
6. Physical Environment Committee follow-up: UWM Accessibility page has been revised; ADAAAC website has been updated to include the link. Question about whether it is a realistic goal to include a link on the bottom of every UWM website page to the accessibility website. Sarah Ruder will discuss with her team.
7. UWM Accessibility App: According to Dustin Hahn, there is not currently a lot of usage of the UWM accessibility app. Suggestions:
	1. Might be a good idea to include accessible restrooms on the app
	2. Is there a way to survey student/staff to gauge awareness? Perhaps directed not only people with physical disabilities, but everyone on campus.
	3. Can we get it listed on the UWM report or Provost report?
	4. Use posters or small signs on walls across campus.
	5. Can we include closed roads/parking/traffic issues on the app? If so, we may draw the whole campus onto the app and increase awareness. Sarah Ruder to check.
8. MATC article: The work this committee is doing is helping other organizations as well. Thanks especially to Brian Peters who set everything up. Brian investigated restroom accessibility at MATC in follow up to community complaint, and ended up speaking with the Shepherd Express. He mentioned this committee and Aura & Beth were interviewed. Aura & Beth have also met with MATC attorneys to provide more information about ADAAAC and other campus efforts toward accessibility.
9. Reviewed UWM Accessibility link added to UWM homepage and to resources.
10. Chancellor will be attending meeting January 10th (likely between 10:30 & 11). Provost Britz to attend February 14th. There may not be time for questions. There was a question of whether to repeat the request to hire a UWM ADA coordinator at the meeting. It is fine to let them know we are continuing with this as a goal, but we should continue to work on getting more details to support our argument so we are fully prepared.
11. Other announcements:
	1. Zack Steuerwald of Safety and Assurances, reminds everyone to be careful on the sidewalks and go slowly with the ice and snow. If you see a hazardous, icy area, call 4742. See their Facebook posts for more safety tips.
	2. New committee member Natasha Lee, natashal@uwm.edu, notes that the Women’s Resource Center is looking to facilitate a support group for women with disabilities. Perhaps coffee or tea talk forum. The group wants to provide support in a holistic manner. There will be an announcement put out through ARC.