**ADAAAC Meeting Notes**

**Wed, August 9, 2017**

**11:00am-12:00pm**

**Cunningham Hall 795**

Attendees: Jason Anderson, Natalie Benavides, Nelida Cortes, Cassie Franklin, Tamara Edmond, Aura Hirschman, Mark Jacobsen, Mary Knasinski, Brian Peters, Kim Pietsch, Sarah Ruder, Zack Steuerwald, Tiffany Thornton, Beth Traylor, Sue Wolff,

Call to order: 11:03 AM by Aura H.

**1. Approval of last meeting minutes**

**2. Volunteer note taker needed –** Zack S.

**3. Announcements: webinar recordings and upcoming webinars** - None

**4. Review Accessibility Policy draft**

* Beth T.- updates
	+ moved up definitions to #4
	+ Accommodations to #3
	+ Link to ARC and HR
	+ Definition for Reasonable Accommodations
	+ Split out the Resources
* Kim P. commented on section V. Standards – stating the version may open for need to update policy as versions change
* Kim P. asked about differentiation of iBooks under Instructional Materials vs. eBooks under Electronic Media
* Jason A. caught a spelling issue “accessibly” in section VI. Scope
* Aura H. informed the plan is to move the policy to Phyllis King for approval

**5. Review Annual Report draft**

* Aura H. – want ADAAAC input for updates on the draft and include any items that were possibly missed
* Brian P. caught that Community Based Organization was not in alphabetical order on page 2 of alphabetical list
* Mary K. commented on wordsmithing of bullet 3 of Chancellor meeting notes on p. 2 could be improved

**6. Other Business**

* Reminder to all to complete the survey for future meeting times and days
* Send suggestions to Chairs for future presentations or updates from past presentations during meetings
* Kevin Jahnke will schedule another AT/IT meeting
	+ Finding out about new magnification software
* Klotsche Racquet Courts- no updates lately
* David Delgado is working on the LMS – change is likely from D2L to another platform
* Jason Kuiper sent email with ADA website for employees at the HR website
	+ If feedback, send ASAP to Jason
* Mark J. provided update on wwwdev.uwm.edu/accessibility web page/link at bottom of UWM home page
	+ No substantial changes
	+ IT Accessibility Policy – state that it is “In Progress”
		- Add statement to contact ADAAAC to request draft
	+ Cassie F. recommended moving info on how to report accessibility barriers
	+ Add a navigational menu or matrix on top, side with options to report issues
		- Web, campus events, Facility Services
* Cassie F. reported on the Accessible Information Management (AIM) software- a database to enable students to electronically set up accommodations
	+ ARC hopes to have it up and running by Jan.
	+ They are very happy to be getting this resource. ☺

**Next Meeting:**

Meeting adjourned: 11:55 AM

Submitted respectfully, Zack Steuerwald