REQUEST FOR AUTHORIZATION TO IMPLEMENT A
DEGREE [such as Bachelor of Science, Master’s of Arts, etc]
IN DEGREE NAME (Major)
AT UW-
PREPARED BY UW-XX

ABSTRACT

Suggested content:
The University of Wisconsin-xx proposes to establish a [degree type] in [degree name/major] (put acronym here).
The development of program responds to …
Establishing the program at UW-xx will provide students...
The goal of programs will be to provide students with …
Graduates will be better equipped to…
The program will be comprised of xx credits, which will include xx –describe credit structure and graduation requirements

PROGRAM IDENTIFICATION

Institution Name
University of Wisconsin-

Title of Proposed Program
Name

Degree/Major Designations
Degree type

Mode of Delivery
Single institution
Or
Hybrid: combines face-to-face and online instruction.
Or
Collaborative
Or
Distance Education (online)

Projected Enrollments by Year Five
Figure xx represents enrollment and graduation projections for students entering the program over the next five years. By the end of year five, it is expected xx students will have enrolled in the program and xx students will have graduated from the program.

A figure may be inserted showing projections for several years; explanatory language about expected attrition should be included.
Tuition Structure

For students enrolled in the xx program, the following tuition per credit will apply. State if it is standard tuition and fee rates. For the current academic year, the residential tuition and segregated fees total $xx per semester for a full-time student who is enrolled in 12-18 credits per term. Of this amount, $xx is attributable to segregated fees and $xx is attributable to. If applicable:

For students enrolled part-time in the program, the residential cost of tuition and segregated fees is $per credit.

Mention any differential or course fees that will be charged. Reference planned tuition increases and any applicable costs the student will have to cover, such as textbook rental fees, etc.

Reference, if necessary, UW System Administration (UWSA) Distance Education Policies, including Principles for Pricing Distance Education Credit Courses, Degree, and Certificate Programs.

Department or Functional Equivalent

The proposed program will reside within the department of xx (if not residing in a dept, say where it does instead—unit, college, center, institute)

For collaborative or consortial degrees describe home institution for students and lead institution for HLC.

College, School, or Functional Equivalent

The proposed program will be housed within the College of, School of xx

Proposed Date of Implementation

Month, year. (Note any special circumstances that would accelerate or delay implementation, once approved).

[INTRODUCTION]

Rationale and Relation to Mission

There is no need to quote (or cut and paste) the entire mission. Use elements of the mission and show how they align with the proposed program.

This is an introduction that should cover the reasons why the university decided to develop the degree. What were the factors? What is the impetus? History on campus; results of strategic and other planning, etc.

The xx program contributes directly to the mission of the UW System by…

The UW-xx mission states, “ (weblink). The proposed program …. supports the institutional mission of UW-xx by contributing to xxx and by developing xx skills.
The BSN@Home program serves to fulfill UW-xx’s mission to …

The proposed program at UW-xx strongly supports major themes in the university’s Strategic Plan. These major themes achieve/are xxx. Central to this Strategic Plan is the commitment to serve xx, to xx, etc.

Reference relevant initiatives or support at university, community, and regional levels. Support has been expressed by the leaders of…

Need as Suggested by Current Student Demand
Describe method used to determine need, cite sources, and evaluate the data gathered.
Is the demand sustainable? Will the approval of a new major affect existing demand for related majors?

Need as Suggested by Market Demand
National, regional, and state
Reference openings, retirements, and projected growth.
Evidence is necessary. Projections must be verifiable and reliable.
Use at a minimum Wisconsin Department of Workforce Development and other data sets you have obtained (include Hanover or EduVentures).

Emerging Knowledge and Advancing New Directions
Optional but especially important if the program is so new or special that no data exist yet.

DESCRIPTION OF PROGRAM

General Structure

Institutional Program Array
The program will fit well with other xx programs at UW- Campus
Describe array and overlap with other departments/programs. Discuss impact.

Other Programs in the University of Wisconsin System
List all institutions within the UWS, as applicable, and describe how their majors differ from the proposed one. It might be necessary on occasion to include programs in the same CIP code even if they don’t have the exact same name. This paragraph is about the competitive environment and is linked to the need discussion above. Issues of duplication and efficient use of UW System resources, as well as array management, are important considerations here.

Collaborative Nature of the Program
Describe any efforts at collaboration with others to save cost or make use of existing expertise within UW System (such as faculty collab., or using online courses that already exist on e-campus or elsewhere, etc.)

Diversity
Describe how the curriculum, the faculty, and the program advance inclusive excellence and equity in access, retention and degree completion, etc. Note any plans or strategic initiatives at the institution that are closely linked with the development of the program. You may also include here enrollment plans targeting minority representation or special faculty expertise.

Student Learning Outcomes
List all program learning outcomes. General education or other core curricula with ancillary learning outcomes can also be referenced here.

Program Objective (this section can be combined with Student Learning Outcomes)
Graduates of the xx program will be able to:
List all program outcomes

Assessment of Objectives
Here describe in detail all measures and tools and how they are used to regularly assess and improve the program. Campus-processes at the college and other levels should be referenced. Details about different kinds of assessments both home-grown and national should be included, as applicable.

Program Curriculum
120 credit minimum, and include xx required core and optional xx courses
Here is a sample listing:

<table>
<thead>
<tr>
<th>BSN Support Courses:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>English 202</td>
<td>3 credits</td>
</tr>
<tr>
<td>Chemistry 101 or 105</td>
<td>5 credits</td>
</tr>
<tr>
<td>Chemistry 203 (Survey of Biochemistry)</td>
<td>3 credits</td>
</tr>
<tr>
<td>Math 355 (Elementary Statistical Methods)</td>
<td>4 credits</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General education courses required for graduation:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities</td>
<td>3 credits</td>
</tr>
<tr>
<td>Arts</td>
<td>3 credits</td>
</tr>
<tr>
<td>History</td>
<td>3 credits</td>
</tr>
<tr>
<td>Environmental Responsibility</td>
<td>3 credits</td>
</tr>
<tr>
<td>Global Awareness</td>
<td>3 credits</td>
</tr>
<tr>
<td>Wellness</td>
<td>1 credit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nursing Major Courses:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundations of Professional Nursing Practice</td>
<td>3 credits</td>
</tr>
<tr>
<td>Research &amp; Evidence-Based Practice</td>
<td>3 credits</td>
</tr>
<tr>
<td>Leadership and Management</td>
<td>3 credits</td>
</tr>
<tr>
<td>Information Management and Health Care Technology</td>
<td>3 credits</td>
</tr>
<tr>
<td>Community Health Nursing</td>
<td>3 credits</td>
</tr>
<tr>
<td>Chronic Care Management</td>
<td>3 credits</td>
</tr>
<tr>
<td>Professional Essentials</td>
<td>1 credit</td>
</tr>
<tr>
<td>Concepts in Nursing Practice</td>
<td>3 credits</td>
</tr>
<tr>
<td>Health and Aging</td>
<td>3 credits</td>
</tr>
<tr>
<td>Selected Topics in Nursing</td>
<td>6 credits</td>
</tr>
</tbody>
</table>
Six credits within the Humanities, Arts, History, and Environmental Responsibility general education requirements must be completed at the 300/400 level.

The Global Awareness requirement may be satisfied in conjunction with other required coursework.

These courses will be available both online through BSN@Home program and through the UW-Stevens Point campus-based BSN completion program.

List any scores, admission requirements, TOEFL, etc. as needed.

**Projected Time to Degree**
Full time and part-time.

**Program Review Process**

**Institutional Review**
Governance committees, academic planning council reviews, etc., types of reports and self-studies required.

**Accreditation**
Describe requirements of any applicable accreditation requirements at any level.