SSC SWAT Team Meeting Agenda
Tuesday, January 26, 2016
Regents Room

SSC 4.0 Release: Mass Operations (see attachment)

Update on SSC Campus Implementation

• Review of agenda for onsite kickoff (February 18th) (see attachment)
• Train-the-trainer model & SWAT Team’s role
• Advisor appointment availability and online scheduling (see attachment)

Technical Requests

• Applied for Graduation: pausing on this until SSC Campus
• Exporting lists with more than 2,000 students

Campaigns

• Please review the EAB’s 61 Campaign Ideas and come with 1 or 2 ideas you have for campus-wide campaigns that could be conducted in spring.
• Campus-Wide Stop-Out Campaign: Tracking documents due to Emily by the end of the first week of classes for Spring 2016 – Friday, January 29th.

Open Forum: Troubleshooting and “How do I?” questions
Release Announcement 1.9.16

Mass Operations

Purpose
This release continues SSC’s drive toward supporting advisor productivity and efficiency by allowing users to take action on multiple students at the same time.

1. Users will have the ability to make an update to multiple students at the same time by selecting students from a List or Watch List.

2. The Mass Operations feature enables users to add selected students to a Watch List, update their status, set reminders, or add notes on selected students simultaneously.

3. This new feature also allows users to export only selected students versus an entire list.

4. When the prepared action is entered, a pop-up screen will prompt the user to confirm their change.

A pop-up screen orients users to the new watch list upload feature.

Additional Details

100 Student Limit: Users who attempt to make a change simultaneously to over 100 students will receive a warning that this is not allowed in order to prevent high-impact mistakes.

If you have any questions, comments, or concerns about these updates, please connect with your Dedicated Consultant.
# Kickoff Agenda - University of Wisconsin - Milwaukee

February 18, 2016

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| 9:00-9:30 | **Program Leadership Welcome**               | Program leadership review of the agenda, discussion of primary objectives, and review of expectations | ▪ Program Leadership Team  
▪ Integration Team                                      |          |
| 9:30-10:45| **Overview of SSC Campus and Platform Demonstration** | Introduce SSC Campus to key staff stakeholders, share research on student success and perform brief demonstration | ▪ Program Leadership & Integration Teams  
▪ Professional and faculty Advisors, Tutors  
▪ Other interested campus community members |          |
| 10:45-11:00 | Break                                      |                                                                      |                                                                          |          |
| 11:00-12:00 | **Technology and Workflow Audit - Advising** | Discuss key advising processes, how various technologies are leveraged, and what functionality may be underutilized | ▪ Integration Team  
▪ Advising Leads                                      |          |
| 12:00-12:45 | Break for Lunch                           |                                                                      |                                                                          |          |
| 12:45-1:45 | **Technology and Workflow Audit – Tutoring and Athletics** | Discuss key tutoring processes, how various technologies are leveraged, and what functionality may be underutilized | ▪ Integration Team  
▪ Tutoring Leads  
▪ Athletics Representative |          |
| 1:45-2:00 | Break                                      |                                                                      |                                                                          |          |
| 2:00-3:00 | **Overview of SSC Campus and Platform Demonstration** | Introduce SSC Campus to key staff stakeholders, share research on student success and perform brief demonstration | ▪ Program Leadership & Integration Teams  
▪ Professional and faculty Advisors, Tutors  
▪ Other interested campus community members |          |
| 3:00-3:30 | **Functionality, Permissions, & Configurable Data** | Review options for phasing in functionality; Introduce Permissions and Site Configurations documents and discuss process for completion | ▪ Program Leadership Team  
▪ Integration Team                                      |          |
| 3:30-3:45 | Break                                      |                                                                      |                                                                          |          |
| 3:45-4:30 | **Building Your Support Team**              | Introduce roles and timelines for:  
▪ Engagement Team,  
▪ Training Program and System Administrator | ▪ Program Leadership Team  
▪ Integration Team                                      |          |
| 4:30-5:00 | **Debrief and Discussion of Next Steps**    | Wrap-up onsite, discuss outstanding issues, and review next steps in playbook | ▪ Program Leadership Team  
▪ Integration Team                                      |          |
Setting Up Appointment Availability in SSC Campus

Enter Your Availability
1.) Go to your Advisor Home
2.) Click on “My Availability”
3.) Click “Actions” and “Add Time”
4.) Try adding a few times for your location
A targeted advising campaign is an effort of focused, proactive outreach to a population of students in need of a specific intervention or action. Over the past year, academic advisors in the Student Success Collaborative have used the SSC platform to conduct a wide range of campaigns—seeing impressive results with students. Below is a list of 61 campaign ideas from advisors across the country.

**STUDENT POPULATIONS**

- **Immediate Performance Concern**
  - These students are currently falling courses, missing milestones, or struggling to remain academically eligible. They are at risk in the most traditional sense and unlikely to persist without immediate support.

- **Future Performance Concern**
  - Although students appear to be performing adequately, SSC data suggests that they are likely to struggle or encounter roadblocks in future terms. intervening with these students now will help prevent trouble down the road.

- **Program Choice Concern**
  - These students are enrolled in a major that is a poor fit for them based on their academic performance, or remain undecided past the recommended credit threshold. A proactive advising conversation could help these students back on the right path.

- **Progress Concern**
  - Students in this population might be performing well academically, but are making slower than recommended progress to graduation, potentially adding cost for reducing their likelihood of completing at all. This population includes students who have stopped out, or whose credit accumulation has slowed.

**ADVISOR ACTIONS**

- **Inform**
  - Support or connect with resources
  - Re-enroll
  - Remove barriers
  - Connect with opportunity

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**Start of Term**

1. Entering freshman students who are high risk based on their pre-enrollment data
2. Students struggling in a specific course required for their major (identified through early alerts)
3. Students who missed the grade threshold for admission to their major
4. Undeclared students in the “Murky Middle” for their major (identified through early alerts)
5. Students who have not registered for a course required by their major
6. Students who have not completed their degree plan
7. Students who are on track to declare an intended major
8. Students who are on track to declare an intended major
9. Students who have missed the grade threshold for graduation in the previous term
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**Registration**

- **Let’s Get Started!**
  - Fill in a few targeted campaigns to try this year. For a step-by-step guide, recommended campaigns to try first, and additional resources to conduct your campaigns, visit eab.com/ssccampaignideas.

**End of Term**

- **Campaign Ideas**
  - Target Your Advising Efforts Across the Year

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**Log in to SSC to start your campaigns today**