1. Space Requests
   a. NWQ Storage
      i. Library [cooler room in former morgue and compact shelving area]
      Committee made positive recommendation with understanding that there be no maintenance cost to campus
      ii. UITS Network Ops
      Committee made positive recommendation
      iii. HBSSW
      Committee made positive recommendation
      Note: Space Allocation Letters [SAL] document space assignments and committee is ccd on email distribution of SAL.

2. General
   a. SOE WTI award – active learning – END 127
      Will take up at future meeting
   b. L&S Temporary Office Space Alumni House
      L&S temporarily using some office space in Alumni House. L&S requested to complete space request form.
      c. CSPC process diagram – subcommittee to work on update of process
      Claude Schuttey to take to his group to discuss and report back to committee

3. Updates
   a. Insite
      Installation ongoing
   b. Capital Budget Planning
      i. Workshop #2 September 10th in Madison
      ii. Materials submitted to UW System July 2013 [See August 7, 2013 meeting materials]
      Report to come following Sept 10th Workshop
      c. Sandberg Hall -- possible use as office space
      In discussion with Housing for temporary use of space as offices
   d. NWQ
      Redevelopment Report expected to be complete by semester end; committee recommends sharing report with campus community
      e. SWQ
      First workshop held in August. Exercise is in the data collection phase.

4. Committee Roster
   Brucks to look into updated roster

5. Minutes Approval [04.03.13; 04.15.13; 05.01.13; 05.15.13; 06.05.13; 07.17.13; 08.02.13]
   Committee asked to review minutes in panther-file area.
6. Other Business
Brief discussion of training for use of active learning classrooms – suggestion that academic affairs would be unit to assist with such discussion

Present: Karen Brucks; Geoff Hurtado; Mike Priem; Claude Schuttey; Dennis Stecker; LeRoy Stoner;