1. Space Requests
   a. SFS request for hoteling space on campus – approved GML E191

2. Space Utilization Policy discussion
   a. Should add a space use review section
   b. Enforcement responsibility should be clear
   c. Make into a SAAP, how tie in with S-33
   d. Next meeting review sections 1-3 in detail

3. Automatic Consent: Minutes Approval [draft minutes posted in SharePoint area]

Present: John Bartelt, Jeff Guenther, Mark Harris, Jim Hill, Geoff Hurtado, Kathy Miller-Dillon, Nina Ottman, Mike Priem, John Reisel, Claude Schuttey, LeRoy Stoner, Kristene Surerus, Randall Trumbull Holper, Karen Wolfert