Call to order at 3:09pm

Present: Phyllis King, Gesele Durham, Kay Eilers, Jen Hayes, Jennifer DeRoche, Brian Hinshaw, Robin Jens, Hope Longwell-Grice,
Excused: Scott Emmons, Rob Smith, Louis Molina, Rodney Swain, Warren Scherer

1. Continue review of brainstorming document to formulate recommendations
   a. Discussed recommendations on advisor training procedures and policies.
   b. Discussed the concept of an advising coordinator. Explored what the responsibilities of an individual in this role would be and where they fit within the organizational structure. Discussed the concept of an advisory board to work with this coordinator.
   c. Discussed the technology we have on campus and how to make recommendations on how they work together. Specifically discussed the recommendations regarding a single place to house advising notes.
   d. Discussed centralized decision-making on early reinstatements of dropped students as an example of consistency. Recommendation will be recast to discuss more broadly data informed / best practice driven policies for consistency of student experience.
   e. Discussed assessment of advising on a cyclical basis with development of university-based student learning outcomes.

2. Timeline moving forward

3. Assignment of tasks for next meeting
   a. Gesele will incorporate the concepts discussed during today’s meeting into the brainstorming document.

b. October 5th – Tentative presentation to CEMAT with recommendations

Meeting adjourned at 4:30pm

Next Meeting: Thursday, July 30 from 3 to 4:30pm in Chapman 211